

CHICO UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Special Session

Wednesday, August 4, 2010

5:00 p.m. Closed Session; 6:00 p.m. Open Session

Chico Unified District Office/Large Conference Room

1163 East Seventh St., Chico, CA 95928

AGENDA

5:00pm

1. CALL TO ORDER

2. CLOSED SESSION

1. Conference with Legal Counsel

Anticipated Litigation

Significant exposure to litigation pursuant
to Government Code Section 54954.5(b)

Two cases

Attending:

Kelly Staley, Superintendent

Bob Feaster, Assistant Superintendent

Jan Combes, Assistant Superintendent

John Bohannon, Principal

John Yeh, Attorney at Law

2. Update on Labor Negotiations

Employee Organizations:

Representatives:

CUTA

CSEA, Chapter #110

Kelly Staley, Superintendent

Bob Feaster, Assistant Superintendent

Jan Combes, Assistant Superintendent

6:00pm

3. RECONVENE TO REGULAR SESSION

1. Call to Order

2. Report Action Taken in Closed Session

6:05pm

4. CONSENT CALENDAR

1. GENERAL

1. Consider Approval of Items Donated to Chico Unified School District

2. EDUCATIONAL SERVICES

1. Consider Approval of the Consultant Agreement with 100 Percent Learning Fun
Center to Provide Tutoring to Students

2. Consider Approval of the Consultant Agreement with The Community College
Foundation to Provide Tutoring to Students

3. Consider Approval of the Consultant Agreement with Creative School Resources
and Research to Provide Annual Evaluation for After School Programs

4. Consider Approval of the Consultant Agreement with Professional Tutors of America
to Provide Tutoring to Students

5. Consider Approval of the Consultant Agreement with Syntelesys Inc. (Academic
Tutoring Services) dba Academia de Servicios de Tutoria to Provide Tutoring to
Students

6. Consider Approval of the Consultant Agreement with Butte County Probation
Department for a Probation Officer

7. Consider Approval of the Consultant Agreement with Butte County Probation
Department for a Probation Officer

8. Consider Approval of Sherwood Montessori Charter: Material Change Request

9. Consider Approval of Annual Performance Reports from Nord Country School and
Forest Ranch Charter School

10. Consider Approval of Selection of New Community Advisory Committee (CAC)
Member

3. BUSINESS SERVICES

1. Consider Approval of Nutrition Services Bids for 2010-2011 School Year
2. Consider Approval of the Consultant Agreement with Computers for Classrooms
3. Consider Approval of Declaration of Surplus Property
4. Consider Approval of Accounts Payable Warrants

4. HUMAN RESOURCES

1. Consider Approval of Certificated Human Resources Actions
2. Consider Approval of Classified Human Resources Actions

5. DISCUSSION/ACTION CALENDAR

- | | | |
|--------|----------------------|--|
| 6:10pm | 1. BUSINESS SERVICES | 1. <u>Discussion/Action:</u> Chico High School Parking Lot "A" Procedures/Permit Fee (Jan Combes) (30 minutes) |
| 6:40pm | 2. HUMAN RESOURCES | 1. <u>Discussion/Action:</u> Consider Approval of Resolution #1119-10/Elimination of Classified Services (Bob Feaster) (5 minutes) |
| 6:45pm | 3. GENERAL | 1. <u>Discussion/Action:</u> CUSD Governance Handbook: Protocol Addition (Jann Reed) (10 minutes) |
| 6:55pm | | 2. <u>Discussion/Action:</u> CUSD Board Workshops for 2010 (Kelly Staley) (5 minutes) |
| 7:00pm | | 3. <u>Information:</u> 1 st Reading of Revised/Updated/New Board Policies (Kelly Staley) (15 minutes) |
- | | |
|------------|---|
| BP 1240 | Volunteer Assistance |
| BP 1325 | Advertising and Promotion |
| BP 2210 | Administrative Discretion Regarding Board Policy |
| BP 3100 | Budget |
| BP 3270 | Sale and Disposal of Books, Equipment and Supplies |
| BP 3280 | Sale or Lease of District-Owned Real Property |
| BP 3320 | Claims and Actions Against the District |
| BP 3400 | Management of District Assets/Accounts |
| BP 3515.2 | Disruptions |
| BP 4030 | Nondiscrimination in Employment |
| BP 4127 | Temporary Athletic Team Coaches |
| BP 4157 | Employee Safety |
| BP 4161 | Leaves |
| BP 4315.1 | Staff Evaluating Teachers |
| BP 5117 | Interdistrict Attendance |
| BP 5127 | Graduation Ceremonies and Activities |
| BP 5131 | Conduct |
| BP 5131.7 | Weapons and Dangerous Instruments |
| BP 5145.11 | Questioning and Apprehension by Law Enforcement |
| BP 5145.3 | Non discrimination/Harrassment |
| BP 6111 | School Calendar |
| BP 6142.7 | Physical Education and Activity |
| BP 6145 | Extracurricular and Cocurricular Activities |
| BP 6145.2 | Athletic Competition |
| BP 6146.1 | High School Graduation Requirements |
| BP 6161.1 | Selection and Evaluation of Instructional Materials |
| BP 6173.1 | Education for Foster Youth |
| BP 6173.2 | Education of Children of Military Families – NEW |
| BB 9322 | Agenda/Meeting Materials |
| BB 9323 | Meeting Conduct |

7:15pm 6. ADJOURNMENT

Jann Reed, President
Board of Education
Chico Unified School District

The Chico Unified School District Board of Education welcomes you to this meeting and invites you to participate in matters before the Board.

INFORMATION, PROCEDURES AND CONDUCT OF CUSD BOARD OF EDUCATION MEETINGS

No disturbance or willful interruption of any Board meeting shall be permitted. Persistence by an individual or group shall be grounds for the Chair to terminate the privilege of addressing the meeting. The Board may remove disruptive individuals and order the room cleared, if necessary. In this case, further Board proceedings shall concern only matters appearing on the agenda.

CONSENT CALENDAR

The items listed on the Consent Calendar may be approved by the Board in one action. However, in accordance with law, the public has a right to comment on any consent item. At the request of a member of the Board, any item on the consent agenda shall be removed and given individual consideration for action as a regular agenda item. Board Bylaw 9322.

STUDENT PARTICIPATION

At the discretion of the Board President, student speakers may be given priority to address items to the Board.

PUBLIC PARTICIPATON FOR ITEMS ON THE AGENDA (Regular and Special Board Meetings)

The Board shall give members of the public an opportunity to address the Board either before or during the Board's consideration of each item of business to be discussed at regular or special meetings.

- Speakers will identify themselves and will direct their comments to the Board.
- Each speaker will be allowed five (5) minutes to address the Board.
- In case of numerous requests to address the same item, the Board may select representatives to speak on each side of the item.

PUBLIC PARTICIPATON FOR ITEMS NOT ON THE AGENDA (Regular Board Meetings only)

The Board shall not take action or enter into discussion or dialog on any matter that is not on the meeting agenda, except as allowed by law. (Government Code 54954.2) Items brought forth at this part of the meeting may be referred to the Superintendent or designee or the Board may take the item under advisement. The matter may be placed on the agenda of a subsequent meeting for discussion or action by the Board.

- Public comments for items not on the agenda will be limited to one hour in duration.
- Initially, each general topic will be limited to 3 speakers.
- Speakers will identify themselves and will direct their comments to the Chair.
- Each speaker will be given five (5) minutes to address the Board.
- Once 2 speakers have shared a similar viewpoint, the Chair will ask for a differing viewpoint. If no other viewpoint is represented then a 3rd speaker may present.
- Speakers will not be allowed to yield their time to other speakers.
- After all topics have been heard, the remainder of the hour may be used by additional speakers to address a previously raised issue.

WRITTEN MATERIAL:

The Board is unable to read written materials presented during the meeting. If any person intends to appear before the Board with written materials, they should be delivered to the Superintendent's Office or delivered via e-mail to the Board and Superintendent 10 days prior to the meeting date.

COPIES OF AGENDAS AND RELATED MATERIALS:

- Available at the meeting
- Available on the website: www.chicousd.org
- Available for inspection in the Superintendent's Office prior to the meeting
- Copies may be obtained after payment of applicable copy fees

AMERICANS WITH DISABILITIES ACT

Please contact the Superintendent's Office at 891-3000 ex. 149 should you require a disability-related modification or accommodation in order to participate in the meeting. This request should be received at least 48 hours prior to the meeting in order to accommodate your request.

Pursuant to Government Code 54957.5, If documents are distributed to board members concerning an agenda item within 72 hours of a regular board meeting, at the same time the documents will be made available for public inspection at the Chico Unified School District, Superintendent's Office located at 1163 East Seventh Street, Chico, CA 95928 or may be viewed on the website: www.chicousd.org.

DONATIONS/GIFTS

4.1.1.

Page 1 of 1

Donor	Item	Recipient
Bacio, Inc.	\$25.00	Chico Reads
Youthful Smiles/Kimberly Lange, DDS	\$25.00	Chico Reads
Louise Ritchie	\$25.00	Chico Reads
Susan E. Krug	\$30.00	Chico Reads
Dr. Barbara E. Paige	\$300.00	Chico Reads
Charles & Carol Urbanowicz	\$100.00	Chico Reads
Little Red Hen	\$100.00	Parkview
Little Red Hen	\$100.00	Bidwell Jr. High
Lois Van der Leun	\$650.00	Chico High
Bruce Dillman	\$574.59	Chico High
Little Red Hen	\$500.00	Pleasant Valley High
Little Red Hen	\$200.00	Pleasant Valley High
Melissa Glecik	8 books @ \$215.00	Pleasant Valley/Library
Linda Elliott	21 books @ \$236.00	Pleasant Valley/Library
Brent Manuel	2 books @ \$26.00	Pleasant Valley/Library
Media All Stars, Inc.	\$1,000.00	Pleasant Valley/Athletics
PVHS Sports Boosters	\$2,500.00	Pleasant Valley/Athletics
Lifetouch School Studios	\$908.00	Pleasant Valley/Athletics
Lois Van der Leun	\$650.00	Pleasant Valley/Tennis
Craig & Kimberly Stilwell	\$200.00	Pleasant Valley/Golf

PROPOSED AGENDA ITEM: 100 Percent Learning Fun Center

- ☒ Consent
- ☐ Information Only
- ☐ Discussion/Action

Board Date: August 4, 2010

Background Information

All schools that receive Title I funding and local educational agencies (LEAs) that do not make Adequate Yearly Progress (AYP) are identified as Program Improvement (PI) and must implement required program components and interventions. The District must notify students attending PI schools in years 3-5 of Supplemental Services opportunities. Supplemental Educational Services are tutoring or other supplemental enrichment activities beyond the regular school day. Services are to be high quality, research-based, and designed to improve the students' academic achievement. Students are eligible for services if they are in Title I schools in PI status and 1) not meeting State Standards in reading and math, and 2) from low income families. Only State Board of Education (SBE) approved providers qualify to offer supplemental services.

Education Implications

The state-approved Supplemental Service Providers will render services to qualified students based on their academic needs.

Fiscal Implications

None to the General Fund.

Mandatory Instructions
(click to view)

CHICO UNIFIED SCHOOL DISTRICT
Business Services
1163 E. 7th Street, Chico, CA 95928
(530) 891-3000

Business Services Use Only	
CA#	_____
V#	_____

CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:

☒ On File (click to view) ☐ Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:

☒ On File (click to view) ☐ Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: 100 Percent Learning Fun Center
Street Address/POB: 1100 Hope Street, Suite 103
City, State, Zip Code: Los Angeles, CA 90015
Phone: 310-928-1037
Taxpayer ID/SSN:

This agreement will be in effect from: 08/01/10 to 06/30/11

Location(s) of Services: (site) Champman, Citrus, McManus, Parkview, Rosedale, Bidwell Jr. & Chico Jr. High

3. **Scope of Work** to be performed: (attach separate sheet if necessary)

Provide tutoring to students that have signed up for state-required Supplemental Services. Provider will pre- and post-test students and provide services based on students' needs. Provider will issue ongoing progress reports to parents and Chico Unified School District per this Agreement.

4. **Goal (Strategic Plan, Site Plan, Other)** to be achieved as a result of Consultant services:

Title I requirement to provide individual tutoring services for program-qualified students.

5. **Funding/Programs Affected:** (corresponding to accounts below)

- 1) Title I
2)
3)

6. **Account(s) to be Charged:**

	Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)	100.00	01	3010	0	1012	1000	5800	14	670
2)							5800	14	
3)							5800	14	

7. Is there an impact to General Fund, Unrestricted funding? ☐ Yes ☒ No

8. **Payment to Consultant:** (for the above services, District will pay Consultant as follows)

\$ 1,000.00 Per Unit, times 15.00 # Units = \$ 15,000.00 Total for Services

(Unit: ☐ Per Hour ☐ Per Day ☐ Per Activity)

9. **Additional Expenses:**

\$
\$
\$

Total for
0.00 Addit'l Expenses

\$ 15,000.00 Grand Total

10. Amounts of \$5,001.00 or more require Board Approval: (date to Board)

(to be completed by Business Services)

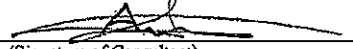
CONSULTANT TERMS AND CONDITIONS(Applicable, unless determined to be Contract Employee – See BS10a)Consultant Name: **100 Percent Learning Fun Center**

Business Services Use Only

CA# _____

V# _____

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.
9. The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at http://www.chicousd.org/_dept/business/documents/Consultant_Agreement.pdf). IRS publication SWR 40 and IRS Ruling 87-41 will assist the District in determining the payment method applied to this Consultant Agreement.

11. AGREED TO AND ACCEPTED: (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)

 (Signature of Consultant)

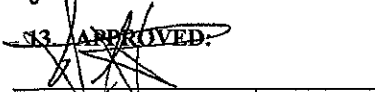
 Strauss Abdul-Rahman
 (Print Name)

 07-16-2010
 (Date)
12. RECOMMENDED:

 (Signature of Originating Administrator)

 Janet Brinson
 (Print Name)

 7/19/10
 (Date)


 (Signature of District Administrator, or Director of Categorical Programs)

 Dave Scott
 (Print Name)

 07/28/2010
 (Date)
APPROVED:

 (Signature of District Admin.-Business Services)

☒ Consultant ☐ Contract Employee
 Scott Jones - Director, Fiscal Services
 (Print Name)

 7/28/10
 (Date)
14. Authorization for Payment:**CHECK REQUIRED** (Invoice to accompany payment request):

- ☐ Partial Payment thru: _____
 (Date)
- ☐ Full or Final Payment

DISPOSITION OF CHECK by Accounts Payable:
 (check released upon completion of services)

- ☐ Send to Site Administrator: _____
 (Date check required)
- ☐ Mail to Consultant

\$

(Amount)

(Originating Administrator Signature – Use Blue Ink)

(Date)

PROPOSED AGENDA ITEM: The Community College Foundation

- ☒ Consent
- ☐ Information Only
- ☐ Discussion/Action

Board Date: August 4, 2010

Background Information

All schools that receive Title I funding and local educational agencies (LEAs) that do not make Adequate Yearly Progress (AYP) are identified as Program Improvement (PI) and must implement required program components and interventions. The District must notify students attending PI schools in years 3-5 of Supplemental Services opportunities. Supplemental Educational Services are tutoring or other supplemental enrichment activities beyond the regular school day. Services are to be high quality, research-based, and designed to improve the students' academic achievement. Students are eligible for services if they are in Title I schools in PI status and 1) not meeting State Standards in reading and math, and 2) from low income families. Only State Board of Education (SBE) approved providers qualify to offer supplemental services.

Education Implications

The state-approved Supplemental Service Providers will render services to qualified students based on their academic needs.

Fiscal Implications

None to the General Fund.

Mandatory Instructions
(click to view)

CHICO UNIFIED SCHOOL DISTRICT
Business Services
1163 E. 7th Street, Chico, CA 95928
(530) 891-3000

4.2.2.
Page 2 of 3

Business Services Use Only

CA# _____

V# _____

CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:

☐ On File (click to view) ☒ Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:

☒ On File (click to view) ☒ Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: The Community College Foundation
Street Address/POB: 3530 Wilshire Blvd., Suite 610
City, State, Zip Code: Los Angeles, CA 90010
Phone: 866-266-2655
Taxpayer ID/SSN:

This agreement will be in effect from: 08/01/10 to 06/30/11

Location(s) of Services: (site) Chapman, Citrus, McManus, Parkview, Rosedale, Bidwell Jr. & Chico Jr. High

3. Scope of Work to be performed: (attach separate sheet if necessary)

Provides tutoring to students that have signed up for state-required No Child Left Behind Supplemental Services. Provider will pre- and post-test students and provide services based on student need. Provider will supply ongoing progress reports to parents and the district per agreement.

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:

Title I, No Child Left Behind Supplemental Services requirement to provide parents with individual tutoring services for their children.

5. Funding/Programs Affected: (corresponding to accounts below)

- 1) District Title I
2)
3)

6. Account(s) to be Charged:

	Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)	100.00	01	3010	0	1012	1000	5800	14	670
2)							5800	14	
3)							5800	14	

7. Is there an impact to General Fund, Unrestricted funding? ☐ Yes ☒ No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

\$ 1,000.00 Per Unit, times 15.00 # Units = \$ 15,000.00 Total for Services

(Unit: ☐ Per Hour ☐ Per Day ☐ Per Activity)

9. Additional Expenses:

\$
\$
\$

Total for
0.00 Addit'l Expenses

\$ 15,000.00 Grand Total

10. Amounts of \$5,001.00 or more require Board Approval: (date to Board)

(to be completed by Business Services)

CONSULTANT TERMS AND CONDITIONS(Applicable, unless determined to be Contract Employee - See BS10a)Consultant Name: The Community College Foundation

Business Services Use Only

CA# _____

V# _____

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.
9. The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at http://www.chicousd.org/_dept/business/documents/Consultant_Agreement.pdf). IRS publication SWR 40 and IRS Ruling 87-41 will assist the District in determining the payment method applied to this Consultant Agreement.

11. AGREED TO AND ACCEPTED: (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)

Royce Porter (Signature of Consultant) Royce Porter, Director (Print Name) 7/8/10 (Date)

12. RECOMMENDED:

Janet L. Brinson (Signature of Originating Administrator) Janet L. Brinson (Print Name) 7/12/10 (Date)

13. APPROVED:

David Scott (Signature of District Administrator, or Director of Categorical Programs) David Scott (Print Name) 07/12/2010 (Date)

APPROVED:

Scott Jones (Signature of District Admin.-Business Services) ☒ Consultant ☐ Contract Employee Scott Jones Director, Fiscal Services (Print Name) 7/27/10 (Date)

14. Authorization for Payment:**CHECK REQUIRED** (Invoice to accompany payment request):

- ☐ Partial Payment thru: _____ (Date)
- ☐ Full or Final Payment

DISPOSITION OF CHECK by Accounts Payable:
(check released upon completion of services)

- ☐ Send to Site Administrator: _____ (Date check required)
- ☐ Mail to Consultant

\$ _____ (Amount) _____ (Originating Administrator Signature - Use Blue Ink) _____ (Date)

PROPOSED AGENDA ITEM: Creative School Resources and Research Consultant Agreement

- ☒ Consent
- ☐ Information Only
- ☐ Discussion/Action

Board Date: August 4, 2010

Background Information

Creative Resources has provided assistance in the development of evaluation, management and data collection plans; technical assistance or monthly review and annual performance reports; attendance at monthly collaborative planning meetings; and developing, writing and submitting annual reports for 21st Century and ASES After School Programs. An evaluator is required for the ASES/21st CCLC programs.

Education Implications

Increase student achievement in core subjects.
Provide a safe and healthy environment conducive to learning.

Fiscal Implications

No impact to General Fund

Mandatory Instructions
(click to view)

CHICO UNIFIED SCHOOL DISTRICT
Business Services
1163 E. 7th Street, Chico, CA 95928
(530) 891-3000

4.2.3.
Page 2 of 3

Business Services Use Only

CA#

V#

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CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:
☒ On File (click to view) ☐ Attached
2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:
☒ On File (click to view) ☐ Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Creative School Resources and Research
Street Address/POB: PO Box 8756
City, State, Zip Code: Woodland, CA 95776
Phone: (530) 699-3600 FAX (530) 699-3633
Taxpayer ID/SSN:

This agreement will be in effect from: 07/01/10 to 06/30/11

Location(s) of Services: (site) Chico Unified School District (various school sites)

3. Scope of Work to be performed: (attach separate sheet if necessary)
Annual Evaluation - Development of evaluation, management and data collection plan; technical assistance or monthly review and annual performance report; attendance at monthly collaborative planning meetings; and develop, write and submit annual reports for 21st Century and ASES After School Programs.
4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:
Increase student achievement core subjects.
Provide a safe and healthy environment conducive to learning.
5. Funding/Programs Affected: (corresponding to accounts below)
1) 21st Century Community Learning Center After School programs.
2) After School Education and Safety programs.
3)

6. Account(s) to be Charged:

	Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)	90.00	01	4124	0	1110	1000	5800	14	874
2)	10.00	01	3011	0	1110	1000	5800	14	670
3)							5800	14	

7. Is there an impact to General Fund, Unrestricted funding? ☐ Yes ☒ No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

\$ 70,000.00 Per Unit, times 1.00 # Units = \$ 70,000.00 Total for Services

(Unit: ☐ Per Hour ☐ Per Day ☐ Per Activity)

9. Additional Expenses:

\$
\$
\$

Total for
0.00 Addit'l Expenses

\$ 70,000.00 Grand Total

10. Amounts of \$5,000.00 or more require Board Approval: (date to Board)

(to be completed by Business Services)

CONSULTANT TERMS AND CONDITIONS

(Applicable, unless determined to be Contract Employee - See BS10a)

Consultant Name: **Creative School Resources and Research**

Business Services Use Only

CA#

V# 2268

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.
9. The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at http://www.chlcousd.org/dept/business/documents/Consultant_Agreement.pdf). IRS publication SWR 40 and IRS Ruling 87-41 will assist the District in determining the payment method applied to this Consultant Agreement.

11. AGREED TO AND ACCEPTED: (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)

Veronica Robbins (Signature of Consultant) Veronica Robbins (Print Name) 6/16/10 (Date)

12. RECOMMENDED:

Janet Brinson (Signature of Originating Administrator) Janet Brinson, Director (Print Name) 7/12/10 (Date)

13. APPROVED:

[Signature] (Signature of District Administrator, or Director of Categorical Programs) Dave Scott, Director (Print Name) 07/06/2010 (Date)

APPROVED:

[Signature] (Signature of District Admin.-Business Services) ☒ Consultant ☐ Contract Employee Scott Jones Director, Fiscal Services (Print Name) 7/27/10 (Date)

14. Authorization for Payment:

CHECK REQUIRED (Invoice to accompany payment request):

- ☐ Partial Payment thru: _____ (Date)
- ☐ Full or Final Payment

DISPOSITION OF CHECK by Accounts Payable:
(check released upon completion of services)

- ☐ Send to Site Administrator: _____ (Date check required)
- ☐ Mail to Consultant

\$ _____ (Amount) _____ (Originating Administrator Signature - Use Blue Ink) _____ (Date)

PROPOSED AGENDA ITEM: Professional Tutors of America

- ☒ Consent
- ☐ Information Only
- ☐ Discussion/Action

Board Date: August 4, 2010

Background Information

All schools that receive Title I funding and local educational agencies (LEAs) that do not make Adequate Yearly Progress (AYP) are identified as Program Improvement (PI) and must implement required program components and interventions. The District must notify students attending PI schools in years 3-5 of Supplemental Services opportunities. Supplemental Educational Services are tutoring or other supplemental enrichment activities beyond the regular school day. Services are to be high quality, research-based, and designed to improve the students' academic achievement. Students are eligible for services if they are in Title I schools in PI status and 1) not meeting State Standards in reading and math, and 2) from low income families. Only State Board of Education (SBE) approved providers qualify to offer supplemental services.

Education Implications

The state-approved Supplemental Service Providers will render services to qualified students based on their academic needs.

Fiscal Implications

None to the General Fund.

Mandatory Instructions
(click to view)

CHICO UNIFIED SCHOOL DISTRICT
Business Services
1163 E. 7th Street, Chico, CA 95928
(530) 891-3000

4.2.4.
Page 2 of 3

Business Services Use Only

CA# _____

V# 11762

CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:

☒ On File (click to view) ☐ Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:

☒ On File (click to view) ☐ Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Professional Tutors of America
Street Address/POB: 3350 E. Birch, Suite 108
City, State, Zip Code: Brea, California 92821
Phone: 800-832-2487 Fax: 714-671-1887

Taxpayer ID/SSN:

This agreement will be in effect from: 08/01/10 to 06/30/11

Location(s) of Services: (site) Champman, Citrus, McManus, Parkview, Rosedale, Bidwell Jr. & Chico Jr. High

3. **Scope of Work** to be performed: (attach separate sheet if necessary)

Provide tutoring to students that have signed up for state-required Supplemental Services. Provider will pre- and post-test students and provide services based on students' needs. Provider will issue ongoing progress reports to parents and Chico Unified School District per this Agreement.

4. **Goal (Strategic Plan, Site Plan, Other)** to be achieved as a result of Consultant services:

Title I requirement to provide individual tutoring services for program-qualified students.

5. **Funding/Programs Affected:** (corresponding to accounts below)

- 1) Title I
2)
3)

6. **Account(s) to be Charged:**

	Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)	100.00	01	3010	0	1012	1000	5800	14	670
2)							5800	14	
3)							5800	14	

7. **Is there an impact to General Fund, Unrestricted funding?** ☐ Yes ☒ No

8. **Payment to Consultant:** (for the above services, District will pay Consultant as follows)

\$ 1,000.00 Per Unit, times 15.00 # Units = \$ 15,000.00 **Total for Services**
(Unit: ☐ Per Hour ☐ Per Day ☐ Per Activity)

9. **Additional Expenses:**

\$
\$
\$

**Total for
Addit'l Expenses**
0.00

\$ 15,000.00 Grand Total

10. Amounts of \$5,001.00 or more require Board Approval: (date to Board)

(to be completed by Business Services)

CONSULTANT TERMS AND CONDITIONS

(Applicable, unless determined to be Contract Employee – See BS10a)

Consultant Name: **Professional Tutors of America**

Business Services Use Only

CA# _____

V# 11762

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.
9. The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at http://www.chicousd.org/_dept/business/documents/Consultant_Agreement.pdf). IRS publication SWR 40 and IRS Ruling 87-41 will assist the District in determining the payment method applied to this Consultant Agreement.

11. AGREED TO AND ACCEPTED: (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)

Robert Harraka Robert Harraka 7/13/10
(Signature of Consultant) (Print Name) (Date)

12. RECOMMENDED:

Janet Brinson Janet Brinson 7/19/10
(Signature of Originating Administrator) (Print Name) (Date)

13. APPROVED:

[Signature] Dave Scott 07/26/2010
(Signature of District Administrator, or Director of Categorical Programs) (Print Name) (Date)

APPROVED:

Scott Jones ☒ Consultant ☐ Contract Employee 7/27/10
(Signature of District Admin.-Business Services) (Print Name) (Date)
Scott Jones, Director, Fiscal Services

14. Authorization for Payment:

CHECK REQUIRED (Invoice to accompany payment request):

- ☐ Partial Payment thru: _____
(Date)
- ☐ Full or Final Payment

DISPOSITION OF CHECK by Accounts Payable:
(check released upon completion of services)

- ☐ Send to Site Administrator: _____
(Date check required)
- ☐ Mail to Consultant

\$ _____
(Amount) (Originating Administrator Signature – Use Blue Ink) (Date)

PROPOSED AGENDA ITEM: Syntelesys Inc. (Academic Tutoring Services) dba Academia de Servicios de Tutoria

- ☒ Consent
- ☐ Information Only
- ☐ Discussion/Action

Board Date: August 4, 2010

Background Information

All schools that receive Title I funding and local educational agencies (LEAs) that do not make Adequate Yearly Progress (AYP) are identified as Program Improvement (PI) and must implement required program components and interventions. The District must notify students attending PI schools in years 3-5 of Supplemental Services opportunities. Supplemental Educational Services are tutoring or other supplemental enrichment activities beyond the regular school day. Services are to be high quality, research-based, and designed to improve the students' academic achievement. Students are eligible for services if they are in Title I schools in PI status and 1) not meeting State Standards in reading and math, and 2) from low income families. Only State Board of Education (SBE) approved providers qualify to offer supplemental services.

Education Implications

The state-approved Supplemental Service Providers will render services to qualified students based on their academic needs.

Fiscal Implications

None to the General Fund.

Mandatory Instructions
(click to view)

CHICO UNIFIED SCHOOL DISTRICT
Business Services
1163 E. 7th Street, Chico, CA 95928
(530) 891-3000

4.2.5.

Page 2 of 3

Business Services Use Only

CA# _____

V# _____

CONSULTANT AGREEMENT

1. A completed BS10a, "Certificate of Independent Consultant Agreement" guideline is:

☐ On File (click to view) ☒ Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:

☐ On File (click to view) ☒ Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Syntesys Inc. (Academic Tutoring Services) dba Academia de Servicios de Tutoria
Street Address/POB: 2550 Corporate Pl., C-108
City, State, Zip Code: Monterey Park, CA 91754
Phone: 800-293-3091

Taxpayer ID/SSN:

This agreement will be in effect from: 08/01/10

to 06/30/11

Location(s) of Services: (site) Various

3. Scope of Work to be performed: (attach separate sheet if necessary)

Academic Tutoring Services (ATS) provides individual and group tutoring to students enrolled in grades K-12 in the subject areas of reading, writing and mathematics. ATS will pre- and post-test students and provide services based on student need. Provider will provide ongoing progress reports to parents and Chico Unified.

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:

Directly impact students' academics through motivation, consistency and direct instruction during tutoring sessions. Once the program is completed, the student is expected to have a Grade Equivalency increase of one grade level.

5. Funding/Programs Affected: (corresponding to accounts below)

- 1) District Title I
2)
3)

6. Account(s) to be Charged:

	Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)	100.00	01	3010	0	1012	1000	5800	14	670
2)							5800	14	
3)							5800	14	

7. Is there an impact to General Fund, Unrestricted funding? ☐ Yes ☒ No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

\$ 1,000.00 Per Unit, times 15.00 # Units = \$ 15,000.00 Total for Services

(Unit: ☐ Per Hour ☐ Per Day ☐ Per Activity)

9. Additional Expenses:

\$
\$
\$

Total for
0.00 Addit'l Expenses

\$ 15,000.00 Grand Total

10. Amounts of \$5,001.00 or more require Board Approval: (date to Board)

(to be completed by Business Services)

CONSULTANT TERMS AND CONDITIONS(Applicable, unless determined to be Contract Employee – See BS10a)

Consultant Name: _____

Business Services Use Only

CA# _____

V# _____

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.
9. The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at http://www.chicousd.org/dept/business/documents/Consultant_Agreement.pdf). IRS publication SWR 40 and IRS Ruling 87-41 will assist the District in determining the payment method applied to this Consultant Agreement.

11. AGREED TO AND ACCEPTED: (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)

(Signature of Consultant)

(Print Name)

(Date)

12. RECOMMENDED:

(Signature of Originating Administrator)

(Print Name)

(Date)

13. APPROVED:

(Signature of District Administrator, or Director of Categorical Programs)

(Print Name)

(Date)

APPROVED:

(Signature of District Admin.-Business Services)



Consultant



Contract Employee

Scott Jones Director, Fiscal Services

(Print Name)

(Date)

14. Authorization for Payment:**CHECK REQUIRED** (Invoice to accompany payment request):

Partial Payment thru: _____

(Date)



Full or Final Payment

DISPOSITION OF CHECK by Accounts Payable:
(check released upon completion of services)

Send to Site Administrator: _____

(Date check required)



Mail to Consultant

\$

(Amount)

(Originating Administrator Signature – Use Blue Ink)

(Date)

PROPOSED AGENDA ITEM: Butte County Probation Department

- ☒ Consent
- ☐ Information Only
- ☐ Discussion/Action

Board Date: August 4, 2010

Background Information

The ongoing collaborative between the Focus on the Future program and Butte County Probation Department assists in monitoring students who are on probation. The probation officer supports the Focus staff by providing school-based counseling, probation checks, on site investigation, staff trainings and supervision on field trips.

Education Implications

The collaboration between Butte County Probation and the Focus on the Future program for high-risk youth allows students who may otherwise be expelled to remain in school. These additional support services assist students in meeting the requirements of their probation.

Fiscal Implications

There is no cost to the general fund.

Mandatory Instructions
(click to view)

COUNTY OF BUTTE

R 41194

CONTRACT NO.

CHICO UNIFIED SCHOOL DISTRICT

Business Services

1163 E. 7th Street, Chico, CA 95928
(530) 891-3000

CONSULTANT AGREEMENT

4.2.6.

Page 2 of 3

Business Services Use Only

CA# _____

V# _____

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:



On File (click to view)



Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:



On File (click to view)



Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Butte County Probation Department

Street Address/POB: 42 County Center Drive

City, State, Zip Code: Oroville, CA 95965

Phone: (530) 538-7309 (John Wardell) Fax: 538-6826

Taxpayer ID/SSN:

This agreement will be in effect from: 07/01/10

to 06/30/11

Location(s) of Services: (site) Fair View High School

3. Scope of Work to be performed: (attach separate sheet if necessary)

Probation Officer will be available for school-based counseling, investigations, staff trainings/meetings and supervision on field trips when appropriate, as approved by the supervising Probation Officer.

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:

Strategic Plan Strategy 3: We will actively engage families and community to help our students achieve academic and personal success.

5. Funding/Programs Affected: (corresponding to accounts below)

- 1) ARRA Stimulus Funds
2)
3)

6. Account(s) to be Charged:

	Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)	100.00	01	3200	0	1401	1000	5800	14	670
2)							5800	14	
3)							5800	14	

7. Is there an impact to General Fund, Unrestricted funding? ☐ Yes ☒ No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

\$ 73,135.00 Per Unit, times 1.00 # Units = \$ 73,135.00 Total for Services

(Unit: ☐ Per Hour ☐ Per Day ☐ Per Activity)

9. Additional Expenses:

\$
\$
\$

Total for
0.00 Addit'l Expenses

\$ 73,135.00 Grand Total

10. Amounts of \$5,001.00 or more require Board Approval: (date to Board)

(to be completed by Business Services)

consultant.agreement rev 8/08 me

1

Approved for fiscal control, subject
to budget appropriation

Auditor's Office

By R. H. W. 6/17/10

APPROVED AS TO FORM
Butte County Counsel

By [Signature] 6/22/10

Bill Connelly
Bill Connelly, Chair
Butte County Board of Supervisors

CONSULTANT TERMS AND CONDITIONS(Applicable, unless determined to be Contract Employee - See BS10a)

COUNTY OF BUTTE

Consultant Name: Butte County Probation Department

R 41194

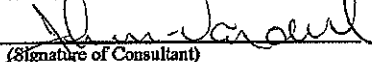
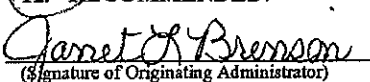
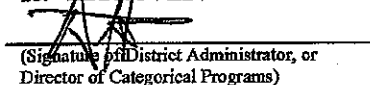
Business Services Use Only

CA# _____

V# _____

CONTRACT NO.

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.
9. The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at http://www.chicousd.org/_dept/business/documents/Consultant_Agreement.pdf). IRS publication SWR 40 and IRS Ruling 87-41 will assist the District in determining the payment method applied to this Consultant Agreement.

11. AGREED TO AND ACCEPTED: (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)
(Signature of Consultant)John Wardell, Chief Probation Officer
(Print Name)6/05/10
(Date)**12. RECOMMENDED:**
(Signature of Originating Administrator)Janet Brinson, Director
(Print Name)7/27/10
(Date)**13. APPROVED:**
(Signature of District Administrator, or Director of Categorical Programs)Dave Scott, Director
(Print Name)07/28/10
(Date)**APPROVED:**
(Signature of District Administrator, Business Services)☒ Consultant ☐ Contract Employee
Scott Jones Director, Fiscal Services
(Print Name)7/29/10
(Date)**14. Authorization for Payment:****CHECK REQUIRED** (Invoice to accompany payment request):

- ☐ Partial Payment thru: _____
(Date)
- ☐ Full or Final Payment

DISPOSITION OF CHECK by Accounts Payable:
(check released upon completion of services)

- ☐ Send to Site Administrator: _____
(Date check required)
- ☐ Mail to Consultant

\$

(Amount)

(Originating Administrator Signature - Use Blue Ink)

(Date)

PROPOSED AGENDA ITEM:

- ☒ Consent
- ☐ Information Only
- ☐ Discussion/Action

Board Date: August 4, 2010

Background Information

The Focus on the Future program has had an on-going collaboration with the Butte County Probation Department for several years. The probation officer assists staff in monitoring students who are on probation. They also support the Focus staff providing school-based counseling, probation checks, on site investigation, staff trainings and supervision on field trips.

Education Implications

The collaboration between Butte County Probation and the Focus on the Future program for high-risk youth allows students who may otherwise be expelled to remain in school. These additional support services assist students in meeting the requirements of their probation.

Fiscal Implications

There is no cost to the general fund.

Mandatory Instructions
(click to view)

CHICO UNIFIED SCHOOL DISTRICT
Business Services
1163 E. 7th Street, Chico, CA 95928
(530) 891-3000

4.2.7.
Page 2 of 3

Business Services Use Only
CA# _____
V# _____

CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:

☒ On File (click to view) ☐ Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:

☒ On File (click to view) ☐ Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Butte County Probation Department
Street Address/POB: 42 County Center Drive
City, State, Zip Code: Oroville, CA 95965
Phone: 5305387309 (John Wardell) Fax: 538-6825
Taxpayer ID/SSN:

This agreement will be in effect from: 08/01/10 to 06/30/11

Location(s) of Services: (site) Chapman Elementary School

3. Scope of Work to be performed: (attach separate sheet if necessary)

An on-campus probation officer will work at various schools with delinquent and pre-delinquent youth and their families to improve school attendance and behavior.

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:

Strategic Plan Strategy 3: We will actively engage families and community to help our students achieve academic and personal success.

5. Funding/Programs Affected: (corresponding to accounts below)

- 1) ARRA Stimulus Funds
2)
3)

6. Account(s) to be Charged:

	Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)	100.00	01	3200	0	1110	1000	5800	14	670
2)							5800	14	
3)							5800	14	

7. Is there an impact to General Fund, Unrestricted funding? ☐ Yes ☒ No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

\$ 33,320.00 Per Unit, times 1.00 # Units = \$ 33,320.00 Total for Services

(Unit: ☐ Per Hour ☐ Per Day ☐ Per Activity)

9. Additional Expenses:

\$
\$
\$

Total for
0.00 Addit'l Expenses

\$ 33,320.00 Grand Total

10. Amounts of \$5,001.00 or more require Board Approval: (date to Board)

(to be completed by Business Services)

CONSULTANT TERMS AND CONDITIONS(Applicable, unless determined to be Contract Employee - See BS10a)Consultant Name: **Butte County Probation Department**

Business Services Use Only

CA# _____

V# _____

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.
9. The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at http://www.chicousd.org/_dept/business/documents/Consultant_Agreement.pdf). IRS publication SWR 40 and IRS Ruling 87-41 will assist the District in determining the payment method applied to this Consultant Agreement.

11. AGREED TO AND ACCEPTED: (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)

John Wardell John Wardell, Chief Probation Office 7/27/10
 (Signature of Consultant) (Print Name) (Date)

12. RECOMMENDED:

Janet Brinson Janet Brinson, Director 7/28/10
 (Signature of Originating Administrator) (Print Name) (Date)

13. APPROVED:

Dave Scott Dave Scott, Director 07/28/10
 (Signature of District Administrator, or Director of Categorical Programs) (Print Name) (Date)

APPROVED:

Scott Jones ☒ Consultant ☐ Contract Employee 7/29/10
 (Signature of District Admin.-Business Services) (Print Name) (Date)

14. Authorization for Payment:**CHECK REQUIRED** (Invoice to accompany payment request):

- ☐ Partial Payment thru: _____
 (Date)
- ☐ Full or Final Payment

DISPOSITION OF CHECK by Accounts Payable:
 (check released upon completion of services)

- ☐ Send to Site Administrator: _____
 (Date check required)
- ☐ Mail to Consultant

\$ _____
 (Amount) (Originating Administrator Signature - Use Blue Ink) (Date)

PROPOSED AGENDA ITEM: Sherwood Montessori Calendar/Kindergarten Changes

Prepared by: John Bohannon

- ☒ Consent
- ☐ Information Only
- ☐ Discussion/Action

Board Date: August 4, 2010

Background Information

Sherwood Montessori's approved charter stated the school would have a stand alone Kindergarten program and a first/second grade combination class. Sherwood has changed its position and would like to use the Montessori model that uses a mixed Kindergarten and First Grade class. The change does not impact the overall enrollment. As this does constitute a material change for the Charter, the change must be approved by the CUSD Board.

In addition, Sherwood is presenting the Board with an altered calendar that allows them to start and end the school year later than CUSD. The school will still have the necessary 180 days of school.

Educational Implications

Different program for K/First grade students

Fiscal Implications

None

Sherwood Montessori Kindergarten Model—July 7, 2010

Sherwood Montessori wishes to adopt the Montessori model of a mixed Kindergarten-First Grade classroom. Proponents of both a full-day (5-6 hour) and half-day (3-3.5 hour) Kindergarten have published support for their model with the result that success depends on the individual student (e.g., Carriedo and Goren, 1986). Our parents have largely requested the half-day model. In our planning, we limited First Grade to 12 students and Kindergarten to 16 total (8 students a.m., 8 students p.m.), thus the population at any one time will be 20 students in the classroom. Adopting this model will constitute a material change to our charter with the Chico Unified School District as the original petition planned for a separate Kindergarten and 1-2 grade classroom (Ed Code 47610).

Comparison to the Original Charter

In comparing the original charter with the new model, there is no significant change in the number of students, therefore no significant change to anticipated revenue loss by

NEW MODEL	
Grade	Total
K	16
First	12
Second	14
Third	9
Fourth	11
Fifth	12
Sixth	7
Seventh	12
Eighth	5
TOTAL	97

ORIGINAL	
Grade	Total
K	15
First	11
Second	11
Third	11
Fourth	11
Fifth	11
Sixth	11
Seventh	13
Eighth	12
	106

CUSD. However, there is one less classroom so staffing would decrease by one Certificated teacher and attendant aides. (Note that the new model shows current enrollment numbers and the third year was chosen as it more closely reflects number of applicants.) In developing staffing, we choose to hire one full-time teacher to teach both Kindergarten classes as well as the First Grade. Additional staff will cover the overlap period to allow the teacher time for development.

Daily Schedule

The original charter did not present a daily schedule as Montessori schools do not follow a traditional bell schedule. The daily chart below reflects a proposed weekly schedule

KINDERGARTEN-1st MODEL A			
	Min.	a.m.	p.m.
M	200	830-1150	1140-1500
T	200	830-1150	1140-1500
W	200	830-1150	1040-1400
TH	200	830-1150	1140-1500
F	200	830-1150	1140-1500

that would maintain the state-mandated 36,000 instructional minutes per Kindergarten class (Ed Code 47612.5) for each session. Students from both sessions would be able to participate in a monitored lunch, if parents choose. Students would also be able to access the anticipated before and afterschool programs, if needed.

The chart also shows how Sherwood Montessori will maintain instructional minutes during our all-school 'Development Day' each Wednesday. In this model, both Kindergarten classes would overlap on Wednesday

and the teacher would take advantage of the opportunity to implement curriculum better designed for a larger group while best maintaining consistency. The school will hire additional staff to help with the classroom at this time.

References

Educational Code

47610. A charter school shall comply with this part and all of the provisions set forth in its charter, but is otherwise exempt from the laws governing school districts, except all of the following:

- (a) As specified in Section 47611.
- (b) As specified in Section 41365.
- (c) All laws establishing minimum age for public school attendance.
- (d) The California Building Standards Code (Part 2 (commencing with Section 101) of Title 24 of the California Code of Regulations), as adopted and enforced by the local building enforcement agency with jurisdiction over the area in which the charter school is located.
- (e) Charter school facilities shall comply with subdivision (d) by January 1, 2007.

47612.5.

- (a) Notwithstanding any other provision of law and as a condition of apportionment, a charter school shall do all of the following:
 - (1) For each fiscal year, offer, at a minimum, the following number of minutes of instruction:
 - (A) To pupils in kindergarten, 36,000 minutes.

Carriedo, R. and Goren, P., 1986, Policy Analysis on Double-Session versus Single-Session Kindergarten: Long-Term Recommendations: San Diego City Schools Planning, Research and Evaluation Division.

SHERWOOD MONTESSORI 2010-2011

4.2.8.

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July '10						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August '10						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September '10						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

October '10						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

November 10						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

December '10						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

January '11						
Su	M	Tu	W	Th	F	Sa
					1	
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					






February '11						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

March 11						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

April 11						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May 11						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June 11						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Legend	
	Instructional Day Kindergarten: 8:30-11:50; 11:40-3:00
	District Holiday Elementary: 8:30-3:00
	Conference Day Middle School: 8:30-3:00
	Development Day Total Instructional Days: 180
	Non-instructional Day

PROPOSED AGENDA ITEM: Charter School Annual Reports

Prepared by: John Bohannon

☒ Consent

Board Date August 4, 2010

☐ Information Only

☐ Discussion/Action

Background Information

As the charter granting agency, CUSD has oversight responsibility for Nord Country School, Forest Ranch Charter School and Chico Country Day School. Nord Country School and Forrest Ranch have each presented a written annual report to the CUSD Board of Trustees. These reports provide both an overview of the previous school year as well as identifying general areas of emphasis for the current school year.

CUSD has not yet received this year's report from CCDS.

Educational Implications

This annual report, a mid-year update, observations from site visits, and other data from our charters are utilized by the district oversight committee to formulate our site visit reports to the CUSD Board each spring.

Fiscal Implications

N/A

PROPOSED AGENDA ITEM: Selection of new C.A.C. member

Prepared by: David G. Scott



Consent



Information Only

Board Date: 08/05/10



Discussion/Action

Background Information

The Community Advisory Committee (CAC) is comprised of parents, school staff, and other citizens who advise the Butte County Special Education Local Planning Area (SELPA) regarding the educational programs for students with disabilities or other special needs who attend school in Butte County.

It is requested that Jillian Damon be appointed to the C.A.C. for the 2010-2011 school year. Ms. Damon is an educator and parent of special needs students. Additionally, she is also a Lifetime Member of Ladies Auxilliary of Sons of the American Revolution, Shasta Elementary School PTO, CSF Advisor, Sophomore class advisor at Yuba City High School, and Phi Kappa Phi Honor Society.

Education Implications

The C.A.C. representative will provide input regarding the plan for the education of students with disabilities or other special needs who attend school in Butte County.

Fiscal Implications

None

DO Recommendation:

Approval - [Signature]

4.2.10.

Page 2 of 2

BUTTE COUNTY SELPA**Application for Membership****COMMUNITY ADVISORY COMMITTEE FOR SPECIAL EDUCATION**Name: Jillian DamonAddress: 13025 Carmen Lane Chico, CA 95973

Street

City

Zip Code

Present Occupation: TeacherHome Phone: 530-343-9093Work Phone: 530-674-4900 ext. 4795Please Check One: ☐ Student☒ Parent☐ StaffPlease Check One: ☐ Regular Education☒ Special Education☐ OtherAreas of Interest: ☒ Learning Handicapped
☐ Severely Handicapped
☐ Other _____☐ Physically Handicapped☐ Communicatively HandicappedDo you have a disability? ☐ Yes ☒ NoCivic Activities or Organization you belong to, if any: Lifetime Member of Ladies Auxiliary of Sons of the American Revolution, Shasta School PTO, CSF Advisor, Sophomore Class Advisor at Yuba City High School, and Phi Kappa Phi Honor SocietyWhat do you feel you can contribute to the CAC? As both an educator and mother of special needs students, I have the unique perspective of both educator and parent. I am eager to become more knowledgeable about special education through informational presentations presented at GAC meetings to become a more effective, parent, educator, and community member.How did you hear about the CAC? I became aware of the GAC when researching special education supports through the Butte County SELPA webpage.Have you attended any CAC business meetings? ☐ Yes ☒ No When?

Signature: _____

Date: 5/20/10

Sent to Director: _____

Date: 05/21/2010

Number of CAC members from your district to date: _____

Current members comprised of:

1 Parents (LCI/FFH) 1 Special Ed. Teachers 0 Regular Ed. Teachers

PROPOSED AGENDA ITEM: Nutrition Services Bids for 2010-2011 School Year

Prepared by: Tanya Harter

☒ Consent

Board Date August 4, 2010

☐ Information Only

☐ Discussion/Action

Background Information

Annually, the Nutrition Services Department goes out for formal bid pricing on grocery items and milk/dairy products in an effort to obtain the best possible pricing for the current school year.

Educational Implications

For children of CUSD, Nutrition Services provides a nutritious meal that contains one-third of the recommended dietary allowance of necessary nutrients. For parents, the program offers a convenient method of providing nutritionally balanced meals at the lowest possible price. For schools, the program enhances children's learning abilities by contributing to their physical and mental well being. Studies have shown that children whose nutritional needs are met have fewer attendance and discipline problems and are more attentive in class.

Fiscal Implications

This will be paid for out of the Nutrition Services Budget. No general fund dollars will be used.

Recommendation

Consider approval of granting authorization to the Superintendent/Designee to award bids to the following responsive bidders, as follows:

- 1. Recommend approval the 2010-2011 Milk/Dairy Foster Farms Dairy, Chico Distributor, 529 Kansas Avenue, Modesto, CA 95351.**
 - Non-Fat Chocolate Milk ½ pint \$0.1690 (\$0.1714 2009-10 SY)
 - 1% White Milk ½ pint \$.1790 (\$0.1662 2009-10 SY)
- 2. Recommend approval of the 2010-2011 Grocery Bid. The Grocery Bid involves 114 items that are awarded individually by item to the lowest responsive bidders.**
 - SYSCO, Food Services of Sacramento, Inc. 7062 Pacific Avenue, Pleasant Grove, CA 95668
 - The Daniels Co. 435 Southgate Court, Chico, CA 95928-7435.
 - Glyn Pye Vending, 3110 Thorntree Drive, Chico, CA 95973.
 - Hayes Distributing, Inc. 4945 Industry Way, Benicia, CA 94510.
 - S and L Meat Sales, Co, Inc. #2 Bellarmine Ct., Chico, CA 95927-1189.

ITEM	SPECS	PACK SIZE	GLYN PYE	HAYES DIST.	Robb Ross Foods, Inc.	SYSCO SACRAMENTO, INC.	THE DANIELSEN CO. (bid confirmation required)
CHEX MIX, HONEY NUT 60 CT.		Case 60 ct.	\$23.42	\$19.51		\$18.83	\$19.88
CHEX MIX, HOT N' SPICY 60 CT.		Case 60 ct.	\$23.42	\$19.51		\$18.83	\$19.88
CHEX MIX, TRADITIONAL 60 CT.		Case 60/1.75 oz.	\$19.27	\$18.51		\$18.83	\$19.88
CLIF BAR 16/12 CT.	VARIETY	Case 12/16ct.	\$195.84			\$154.43	
CLIF BAR, CRUNCHY PB 9/9 CT.		Case 16/12 ct.	\$80.19			\$154.43	
FIBER ONE BAR		Case 128 ct.	\$56.11			\$62.84	
FLORIDA'S NATURAL NUGGET 48 CT.	FRUIT SNACK	Case 48 ct.	\$27.31	\$29.95 (200/5 OZ)			
FLORIDA'S NATURAL STRING 48 CT.	FRUIT SNACK	Case 48 ct.	\$27.31	\$24.95			
GARDETTOS RF SNACK MIX 60 CT.		Case 60 ct.	\$23.42 (5% BREAK OVER 100 CS.)	\$19.51		\$19.24	\$19.88
JACK LINKS TERI NUGGETS		CASE 48 ct.	\$38.09	\$33.95		\$33.19	
NATURE VALLEY BAR, PEANUT BUTTER		Case 6/28 ct.	\$55.66	\$13.65 (48/1.3 OZ)		\$37.43	\$27.71
NATURE VALLEY OAT & HONEY BAR		Case 6/28 ct.	\$55.66	\$13.65 (48/1.3 OZ)		\$27.04	\$27.71
NUTRIGRAIN BAR (3/16CT.)	STRAWBERRY OR ASSORTED CASE	Case 48 ct.	\$31.30 12/6 CT 96 TOTAL	\$14.50			\$16.40 (48/1.3 oz)
PIRATES BOOTY 24 CT.		Case 24 ct.	\$16.13	\$26.10 (Rico's Cheddar 96/625 oz)		\$10.98	
QUAKER BAKED CHEDDAR MIX (64 CT.)		Case 64 ct.	\$24.60	\$21.75		\$20.88	\$21.31
BAKING POWDER 6/5 #		Case 6/5# bx			\$54.45 (50# bag)	\$37.90	\$35.33
BAKING SODA (24/1# BOXES)		Case 24/1 lb b			\$16.45 (12/2#)	\$12.78	\$12.44
BEAN, GARBONZO 6/#10	PACKED IN WATER	Case 6/#10				\$18.41	\$17.76
BEAN, KIDNEY 6/#10	PACKED IN WATER	Case 6/#10				\$20.22	\$19.12
BEAN, REFIED 6/30 OZ	12/31 OZ.. or 6/30 OZ. PACKAGES	Case 12/31oz pkg				\$18.00	\$39.34 12/31 oz whole bean; \$37.99 12/31 oz smooth
CEREAL, RICE CRISPIE BULK		Case 8/35oz b				\$34.49	\$16.41
CEREAL, ROLLED OATS 50 #	WHOLE ROLLED OATS	sack 50lb			\$20.20	\$23.41	\$25.41
CHOCOLATE CHIPS, M & M MINI'S	25 # Case	Case				\$83.44	\$78.86

ITEM	SPECS	PACK SIZE	GLYN PYE	HAYES DIST.	Robb Ross Foods, Inc.	SYSCO SACRAMENT O, INC.	THE DANIELSEN CO. (bid confirmation required)
COCOA, BAKING 25 #	25 # OR SIMILAR SIZE	Box			\$76.85 Ghiradelli	\$89.80	\$63.83
CRUNCHMANIA, CIN BUN	SB 12 COMPLIANT	100 Case		\$30.50		\$30.85	\$33.37
DRESSING, 1000 ISLAND 2/1.5 GAL HELLMAN	HELLMAN ^{BRAND}	2/1.5gal				\$35.45	
DRESSING, CAESAR 2/1.5 GAL HELLMAN	HELLMAN BRAND	Case 2/1 .5gal				\$45.40	
DRESSING, CAESAR 4/1 GAL	Marzetti or like brand	Case 4/1 gal				\$48.82	\$38.06 Ken's
DRESSING, HONEY MUSTARD 2/1.5 GAL HELLMAN	HELLMAN BRAND	Case 2/1 .5gal				\$33.71	
EGG, DRIED 50 #	WHOLE EGG, DRIED 50 # OR 6/3 # BAG	Case (50 #)			\$184.55 (Special Order)	\$59.98	
FLOUR, ALL PURPOSE 50 #		50 # Sack			\$10.60	\$10.80	\$11.51
FLOUR, BREAD 50 #		50 # SACK			\$11.30	\$12.58	\$6.52
FLOUR, RICE 25 #	Rice Flour, Course	Sack, 25 #			\$26.55 (50#)	\$13.94	
FLOUR, WHOLE WHEAT 50 #		50 # SACK			\$13.50	\$12.47	\$11.04 50# special order, \$5.76 25#
FRUIT, APPLESAUCE 6/#1	GROWN AND PACKED IN U.S.A. PACKED IN OWN JUICE OR WATER	Case			\$34.75	\$18.42	\$22.84
FRUIT, MANDARIN 24/30 OZ. CANS		CASE 24/30 OZ. CAN				\$34.50	
FRUIT, PEACH DICED 6/#10	GROWN AND PACKED IN U.S.A. PACKED IN OWN JUICE OR WATER	Case 6/#10				\$19.30	\$20.05 (can't guarantee grown & packed in USA)
FRUIT, PEAR DICED 6/#1	GROWN AND PACKED IN U.S.A. PACKED IN OWN JUICE OR WATER	Case 6/#10				\$19.30	\$19.89 (can't guarantee grown & packed in USA)
FRUIT, PINEAPPLE TIDBITS 6/#1	GROWN AND PACKED IN U.S.A. PACKED IN OWN JUICE OR WATER	Case 6/#10			\$30.60 (Special Order)	\$17.34	\$20.05 (grown in Thailand or China)
GARLIC SAUCE, MR. G'S MR. G'S	MR. G'S BRAND	CASE 6/30 oz				\$42.88	
GARLIC, CHOPPED IN OIL 6/32 OZ.	CHOPED GARLIC IN OIL	CASE 6/32 OZ				\$33.94	
GARLIC, CHOOPED IN WATE	GARLIC, CHOPPED IN WATER	JAR 32 OZ.				\$33.85	
MAYONAISE 2/1.5 GAL. HELLMAN	HELLMAN BRAND	Case 2/1 .5gl				\$35.69	
MUSTARD 2/1.5 GAL HELLMAN	HELLMAN BRAND	Case				\$17.15	
OIL, OLIVE 6/1 gal.	OLIVE OIL, 6/1 GALLON	CASE 6/1 GA				\$41.63	\$98.75

ITEM	SPECS	PACK SIZE	GLYN PYE	HAYES DIST.	Robb Ross Foods, Inc.	SYSO SACRAMENT O, INC.	THE DANIELSEN CO. (bid confirmation required)
OIL, VEGALENE 4/5 GAL VEGALENE	VEGALENE OIL 4/5 GALLON	CASE (4/5 GAL				\$45.22	
PAN SPRAY 22 OZ. CAN	PAN COATING 6/22 OZ. CANS	Case			\$28.55 (Crisco 6/21 oz)	\$25.66	\$14.42 (Pam 6/17 oz)
PEPPER, JALEPENO 6/#10	JALEPENO, SLICED 6/#10	Case				\$18.41	\$20.34
RICE, BROWN 25 # BA	BROWN RICE, 25 # PAR BOILED	Bag 25 #				\$13.31	\$11.96
SALSA 6/#10		Case 6/#10				\$29.52	\$23.96
SAUCE, ALFREDO MIX 4/38 OZ.	ALFREDO MIX 4/38 OZ.	CASE 4/38 OZ.				\$62.37	
SAUCE, BBQ 2/1.5 GAL HELLMAN BRAND	HELLMAN BRAND	Case 2/1 .5gl				\$33.45	
SAUCE, BBQ 4/1 GAL	CATTLEMANS OR SIMILAR BRAND	Case 4/1 gal				\$32.93	\$25.00 Kruger 4/1 gal; \$30.94 Kens 4/1 gal Hickory Smoke
SAUCE, ENCHILADA 6/#10	ROSARITA OR SIMILAR BRAND	Case 6/#10				\$28.28	\$29.73
SAUCE, ORANGE ZESTY 4/5 GAL	MINOR'S BRAND	Case 4/5gl				\$39.64	
SAUCE, PIZZA 6/#10		6#10/cs.				\$12.65	\$13.44 AGOE Bid winning \$
SAUCE, SOY IND		Case				\$7.40	\$11.15
SAUCE, SWEET AND SOUR 6 BTL/CS KIKKOMAN	KIKKOMAN BRAND	Case 6 btl./cs.				\$30.94	
SAUCE, TERIYAKI 6/5# CS	KIKKOMAN BRAND	Case				\$39.26	\$24.56 Diamond Crystal
SAUCE, TOMATO 6/#10		CASE 6/#10				\$18.02	\$13.46
SAUCE, TOMATO PASTE 6/#10		CASE 6/#10				\$25.49	\$20.99
SPICE, CINNAMON 25 #		Case 25 #			\$33.60	\$37.08	\$40.93
SPICE, GARLIC POWDER 6 #		Btl. 6 #				\$26.45	\$14.86
SPICE, ITALIAN SEASONING 3.25 #		Each				\$4.75	\$17.11
SPICE, SALT 25 #		sack			\$7.70	\$4.93	\$3.95
SPICE, SUGAR 50 #		Sack 50 #			\$25.75	\$24.66	\$25.86
SPICE, SUGAR POWERED 50 #		Sack 50 #			\$26.70	\$29.86	\$29.34
SPICE, SUGAR, BROWN 50 #		Sack 50 #			\$27.75	\$31.69	\$15.75 (25#)
SUNFLOWER SEEDS 150 CT	HONEY ROASTED	Case 150/1 oz				\$21.36	\$19.46
TACO SHELL LARGE 200 CT	JUMBO SIZE	Case				\$14.48	\$14.44
VANILLA 4/1 GAL.		Vanilla 4/1 ga			\$10.70	\$43.59	\$22.49
VITAL WHEAT GLUTEN		Bag 50lb			\$113.95		

ITEM	SPECS	PACK SIZE	GLYN PYE	HAYES DIST.	Robb Ross Foods, Inc.	SYSCO SACRAMENT O, INC.	THE DANIELSEN CO. (bid confirmation required)
YEAST, SAF 20/1# LESAFRE	LESAFRE BRAND 20/1 LB.	Case 20/1 lb			\$48.72	\$44.38	
BAGEL, CIN RAISIN		Case (72 ct.)			\$20.99	\$18.95	\$12.65
CHICKEN, BAKED, 8 WAY	BREADED COOKED CHICKEN PIECES	Case				\$39.80	
NOODLES, TERIYAKI, FROZEN YAKISOBA TERI NOODLE	YAKISOBA BRAND FF3905	Case				\$19.26	\$26.25
POTATO, SMILE 6/4#	SMILE SHAPE FORMED POTATO	CASE (6/4#)				\$20.49	\$21.31
SOUP, CHICKEN AND DUMPLING	FROZEN CONCENTRATE	Case				\$50.10	
SOUP, CREAM OF BROCCOLI	FROZEN CONCENTRATE	Case				\$31.79	
STRAWBERRIES 30 #	UNSWEETENED	Case (30#)			\$36.80	\$17.14	\$30.00
TORTILLA, WRAP, 12 ASSORTE	TORTILLA WRAP, ASSORTED FLAVORS SUPER BURRITO SIZE 5/10 CT.	Tortilla, Assorte				\$29.21	\$12.13
VEGETABLE, BLEND, FROZEN	JAPANESE BLEND 30 # Case	Case 30 #				\$27.61 (preferred blend)	\$15.52
BAG, # 8 LUNCH	500 CT. PAPER	Case				\$23.79	\$8.94
bag, cheeseburg #F663		Case				\$31.70	\$38.47
BOX, PIZZA 16' 50 CT.	16 IN. PIZZA BOX	Case				\$22.87	\$18.62
CHINESE FOOD PAIL	SIZE 26, 9 X 50	Case				\$38.11	\$30.00
CHOP STICKS		Case				\$12.74	\$54.25
CLEANER, 409	MSDS REG.	Case 12/ 32 oz. btl.				\$32.16	\$30.40
CLEANER, OVEN	6 / CAN CASE MSDS	Case				\$27.65	
CLEANER, STAINLESS STEEL	MSDS	Case				\$26.22	
CLEANSER	COMET OR SIMILAR BRAND MSDS	Case				\$32.18	\$17.30
CUP, 16 OZ. STYRO		Case	15.72			\$28.84	\$29.05
CUP, BAKING 6 X 2.5	6 X 2.5 in. 2000 CT. OR SIMILAR	Case			\$20.80	\$22.82	
CUP, SOUP WILD 12 OZ. W/ LI	12 OZ. SOUP CUPS, WITH LIDS	Case				\$34.20	
FOIL, 12 " 1000 FT.		ea				\$23.73	\$18.87
GLOVES, POLY STUDENT	10 / 100 CT. MEDIUM AND LARGE	Case				\$23.41	\$48.24
HAT, BOUFFANT, WHITE	5/100 CT. PER CASE	Box 100 ct.				\$5.83	\$24.26
HAT, OVERSEAS	5/100 CT. PER CASE	Case				\$7.71	\$66.30
NAPKIN, SCOTT CARTRIDGE SCOTT 98908	SCOTT 98908 6 X 875	Case				\$31.11	
PAN SAVER 12 X 34	HEAT RESISTANT OVEN PAN LINERS	box			\$27.70	\$54.13	

ITEM	SPECS	PACK SIZE	GLYN PYE	HAYES DIST.	Robb Ross Foods, Inc.	SYSCO SACRAMENT O, INC.	THE DANIELSEN CO. (bid confirmation required)
PAPER, BURRITO 12 X 12		Case				\$67.78	
PIZZA BOX SUPPORT, PLASTIC	PLASTIC RISER TO KEEP PIZZA BOX FROM COLLAPSING	CASE				\$14.32	
PLASTIC WRAP, 12'		ea				\$11.48	\$8.21
POTHOLDER	6'x 6' Size, 6 ct. pkg.	ea				\$6.22	
SCRUBBER, STAINLESS STEEL	Stainless Steel Scrubber 12/case	Case 12/cs.				\$19.35	\$27.49
SPONGE, GREEN/YELLOW	8/5 CT. PER CASE OR SIMILAR	pkg				\$38.02	
THERMOMETER, DIGITAL		Box				\$11.99	
THERMOMETER, FRIDGE/FREEZER	1 OR 2 PER BOX	Box				\$7.56	
THERMOMETER, OVEN		Pkg.				\$3.91	
TOWEL, DISPOSABLE 200 CT.	Variety	Case				\$19.70	
CHEESE, CREAM 3# BLOCK	10/3 # Block	Cheese, Cream 30			\$53.50 (30# box)	\$47.21 (\$1.57 #)	\$1.61 per #
CHEESE, PROVOLONE 3/12#	3/12 # PER CASE OR SIMILAR	CASE 12 #				\$1.97	\$1.98 per #
YOGURT, LOWFAT VANILLA 5 #	LOWFAT VANILLA YOGURT 5 # OR SIMILAR SIZE	CASE 4/5 # TUB				\$13.32	
YOGURT, PLAIN NON-FAT	PLAIN NON-FAT YOGURT 5 #, QUART OR SIMILAR SIZE	CASE 4/5 # TUB				\$11.07	

PROPOSED AGENDA ITEM: CONSULTANT AGREEMENT – COMPUTERS FOR CLASSROOMS

Prepared by: Jason Gregg, Director Information Technology

XXX Consent
_____ Information Only
_____ Discussion/Action

Board Date: August 4, 2010

Background Information

In partnership with CUSD and other non profit agencies, Pat Full and the Computers for Classrooms program has provided computers and other equipment, free of charge to CUSD over the past 10+ years.

This consultant agreement covers the coordination of this program with CUSD, which includes acquisition of donated computers, upgrading, placement in classrooms, and recycling/reuse of equipment as well as collection of e-waste for CUSD.

Education Implications

Continued upgrading of computers and increased access to up-to-date computers allows for continued support for academic achievement and the attainment of standards.

Fiscal Implications

The agreement impacts the General Fund and has been in place for several years.

CONSULTANT AGREEMENT

4.3.2.

Page 2 of 3

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:



On File (click to view)



Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:



On File (click to view)



Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Computers for Classroom

Street Address/POB: 315 Huss Drive

City, State, Zip Code: Chico, CA 95928

Phone: _____

Taxpayer ID/SSN: _____

This agreement will be in effect from: 07/01/09

to 06/30/11

Location(s) of Services: (site) Above Address

3. Scope of Work to be performed: (attach separate sheet if necessary)

Computers for Classrooms program consulting services of Pat Furr

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:

Strategic Plan determines the most effective way to deliver education; deploy technology to effectively deliver our curriculum and effectively manage the operation of the district. Reduce number of student per computer ratio in CUSD classrooms.

5. Funding/Programs Affected: (corresponding to accounts below)

1) Computers for Classrooms Account

2) _____

3) _____

6. Account(s) to be Charged:

	Pct (%)	Fund	Resource	Proj/Yr	Goal	Function	Object	Expense	Sch/Dept
1)	100.00	01	0000	1	0000	2421	5800	14	742
2)							5800	14	
3)							5800	14	

7. Is there an impact to General Fund, Unrestricted funding? ☒ Yes ☐ No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

\$ 40,000.00 Per Unit, times 1.00 # Units = \$ 40,000.00 Total for Services

(Unit: ☐ Per Hour ☐ Per Day ☐ Per Activity)

9. Additional Expenses:

\$ _____
\$ _____
\$ _____ Total for Addit'l Expenses

\$ 40,000.00 Grand Total

10. Amounts of \$5,001.00 or more require Board Approval: (date to Board)

(to be completed by Business Services)

CONSULTANT TERMS AND CONDITIONS(Applicable, unless determined to be Contract Employee – See BS10a)

Business Services Use Only

CA# _____

V# _____

Consultant Name: **Computers for Classrooms**

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.
9. The District will determine whether the Consultant will be paid by vendor check as a Consultant or payroll check as a Contract Employee (with taxes withheld) by reviewing the completed Certificate of Independent Consultant Agreement (a blank sample may be viewed at http://www.chicousd.org/_dept/business/documents/Consultant_Agreement.pdf). IRS publication SWR 40 and IRS Ruling 87-41 will assist the District in determining the payment method applied to this Consultant Agreement.

11. AGREED TO AND ACCEPTED: (If determined to be a Contract Employee, a payroll check will be issued with applicable taxes withheld.)

Pat Furr
(Signature of Consultant)

Pat Furr
(Print Name)

7/21/10
(Date)

12. RECOMMENDED:

Jason Gregg
(Signature of Originating Administrator)

Jason Gregg
(Print Name)

7/20/10
(Date)

13. APPROVED:

(Signature of District Administrator, or
Director of Categorical Programs)

(Print Name)

(Date)

APPROVED:

Scott Jones
(Signature of District Admin.-Business Services)

☒ Consultant ☐ Contract Employee
Scott Jones Director, Fiscal Services
(Print Name)

7/21/10
(Date)

14. Authorization for Payment:**CHECK REQUIRED** (Invoice to accompany payment request):

- ☐ Partial Payment thru: _____
(Date)
- ☐ Full or Final Payment

DISPOSITION OF CHECK by Accounts Payable:
(check released upon completion of services)

- ☐ Send to Site Administrator: _____
(Date check required)
- ☐ Mail to Consultant

\$

(Amount)

(Originating Administrator Signature – Use Blue Ink)

(Date)

PROPOSED AGENDA ITEM: Declaration of Surplus Property

Prepared by: Scott Jones - Director, Fiscal Service

☒ Consent

Board Date August 4, 2010

☐ Information Only

☐ Discussion/Action

Background Information:

In accordance with the California Ed Code, Chico Unified School District's property may be disposed of by any of the following methods:

1. The Superintendent may advertise for bids and either sell the property to the highest responsible bidder or reject all bids. Timely notice for bids shall be posted or published. The Superintendent or designee may sell property for which no qualified bid has been received, without further advertising.
2. The Superintendent may authorize the sale of the property by public auction.
3. Without advertisement for bids, the County Superintendent may sell or lease the property to government agencies, other school districts, or to any agency eligible under the federal surplus property law. In such cases, the sale price shall be equal to the value of the property plus estimated cost of purchasing, storing, and handling. Excess equipment with a value of less than one hundred dollars may be sold directly to an agency without advertising with the approval of the Assistant Superintendent of Business Services or designee.
4. If the Superintendent or Designee agrees that the property is worth no more than \$2,500, the Superintendent may designate any employee to sell the property without advertising.
5. If the Superintendent or Designee finds that the value of the property is insufficient to defray the costs of arranging a sale, the property may be donated to a charitable organization deemed appropriate by the Superintendent or may be disposed of by dumping. If any equipment contains universal waste, it will be disposed of in a legal manner.

Educational Implications: NONE

Fiscal Implications: NONE

Surplus Property 7/21/10 to Computers for Classrooms for
refurbishing to current technology standards and reallocating back to
schools

BO#	Description	Cond.	Rec'd From
6436	HP SCANJET	3	CHS
6437	COMPUTER TOWER	1	LOMA VISTA
6438	23 GATEWAY 4000'S	3	MCMANUS
6438	COMPUTERS PLUS COMPUTER	3	MCMANUS
6440	2 COMPAQ DESKPRO'S	1	CHAPMAN
6440	9 DELL OPTIPLEX COMPUTERS	1	CHAPMAN
6440	2 MULTIWAVE CPU'S	1	CHAPMAN
6440	GATEWAY CPU	1	CHAPMAN
6442	SHAMROCK TECH	3	LCC
6443	7 APOLLO CONCEPT COMPUTERS	3	MARIGOLD
6443	PORTA SCRIBE OVERHEAD 3 M OVERHEAD	3	MARIGOLD
6443	3 COMPAQ COMPUTERS	3	MARIGOLD
6443	2 GATEWAY COMPUTERS	3	MARIGOLD
6443	15 DELL COMPUTERS	3	MARIGOLD
6443	3 NEC MULTI-SYNC COMPUTERS	3	MARIGOLD
6443	HP LASER JET III	3	MARIGOLD
6443	HP DESKTOP COMPUTER	3	MARIGOLD
6443	SONY TV	3	MARIGOLD
6443	GE TV	3	MARIGOLD
6443	MONTGOMERY WARD TV	3	MARIGOLD
6443	PANASONIC TV	3	MARIGOLD
6443	LEXMARK ALL IN ONE PRINTER	3	MARIGOLD
6444	11 MAC COMPUTERS	3	PVHS
6444	9 GATEWAY CPU'S	3	PVHS
6444	HEWLETT PACKARD CD-ROM TOWER	3	PVHS
6444	APPLE MONITOR	3	PVHS
6444	EPSON PRINTER	3	PVHS
6444	7 DELL CPU'S	3	PVHS
6444	5 COMPAQ COMPUTERS	3	PVHS
6444	3 GATEWAY MONITORS	3	PVHS
6444	APPLE POWER PC	3	PVHS
6444	RCA VCR	3	PVHS
6446	2 HP COMPUTERS	3	LCC
6446	3 DELL COMPUTERS	3	LCC
6446	DELL MONITOR	3	LCC
6446	4 COMPAQ COMPUTERS	3	LCC
6446	2 COMPAQ MONITORS	3	LCC
6446	MAGNAVOX TAPE & TURNTABLE PLAYER	3	LCC

Condition:

1. Useable but no longer needed
2. Needs Minor Repair
3. Unrepairable

**Surplus Property 7/21/10 to Computers for Classrooms for
refurbishing to current technology standards and reallocating back to
schools**

BO#	Description	Cond.	Rec'd From
6446	3 GATEWAY MONITORS	3	LCC
6446	NEC MONITOR	3	LCC
6446	PANASONIC FAX MACHINE	3	LCC
6446	LEXMARK PRINTER	3	LCC
6446	CISCO HUB	3	LCC
6446	8 ALLIED TELESYN HUBS	3	LCC
6446	DELL COMPUTER	3	LCC
6446	GATEWAY CPU	3	LCC
6446	SCANNER	3	LCC
6446	VIEWSONIC MONITOR	3	LCC
6446	SHAMROCK TECH	3	LCC
6447	158 VARIOUS TOWERS	3	CHS
6447	54 VARIOUS MONITORS	3	CHS
6448	2 COMPAQ DESK PRO'S	1	CHAPMAN
6448	5 DELL OPTIPLEX COMPUTERS	1	CHAPMAN
6448	HP COMPAQ	1	CHAPMAN
6448	DELL INSPIRON LAPTOP	1	CHAPMAN
6451	3 VARIOUS MONITORS	2	ROSEDALE
6451	HP LASER JET PRINTER	2	ROSEDALE
6451	7 E SERIES COMPUTERS	2	ROSEDALE
6451	3 DELL OPTIPLEX COMPUTERS	2	ROSEDALE
6451	11 COMPAQ COMPUTERS	2	ROSEDALE
6451	TOSHIBA COMPUTER	2	ROSEDALE
6451	2 GATEWAY MONITORS	2	ROSEDALE
6454	COMPUTER & KEYBOARD	1	DISTRICT OFC
6455	BROTHER INTELLIFAX	1	CJHS
6456	HP OFFICE JET PRINTER	2	PVHS
6457	6 GATEWAY COMPUTERS	3	NEAL DOW
6457	4 CFC COMPUTERS	3	NEAL DOW
6457	2 CFC MONITORS	3	NEAL DOW
6458	3 DELL OPTIPLEX COMPUTERS	3	CITRUS
6458	COMPAQ EV10	3	CITRUS
6458	2 GATEWAY COMPUTERS	3	CITRUS
6459	2 OLD COMPUTERS	2	MJHS
6460	10 CFC COMPUTERS	3	EMMA WILSON
6462	4 GATEWAY MONITORS	3	HOOKE OAK
6462	2 APPLE MONITORS	3	HOOKE OAK
6462	TANGENT MONITOR	3	HOOKE OAK

Condition:

1. Useable but no longer needed
2. Needs Minor Repair
3. Unrepairable

**Surplus Property 7/21/10 to Computers for Classrooms for
refurbishing to current technology standards and reallocating back to
schools**

BO#	Description	Cond.	Rec'd From
6462	MISC MONITOR	3	HOOKE OAK
6462	7 NEC MONITORS	3	HOOKE OAK
6462	2 HP TOWERS	3	HOOKE OAK
6462	14 GATEWAY TOWERS	3	HOOKE OAK
6462	8 COMPAQ TOWERS	3	HOOKE OAK
6462	3 DELL TOWERS	3	HOOKE OAK
6462	HP TOWER	3	HOOKE OAK
6462	2 IBM TOWERS	3	HOOKE OAK
6465	9 GATEWAY LAPTOPS	1	OAKDALE
6465	2 APPLE MAC LAPTOPS	1	OAKDALE
6465	2 ALPHA SMART PRO'S	3	OAKDALE
6465	PAPER SHREDDER	3	OAKDALE
6465	SHARP ANSWERING SVC	3	OAKDALE
6465	POLAROID CAMERA	1	OAKDALE
6465	SONY DIGITAL FD MAVICA	1	OAKDALE
6465	JVC VCR	1	OAKDALE
6465	STERIO AMPLIFIER	1	OAKDALE
6465	PANASONIC TV	1	OAKDALE
6465	GP SMALL COPIER/SCANNER	1	OAKDALE
6465	VIEWSONIC MONITOR	1	OAKDALE
6465	COMPUTER	1	OAKDALE
6465	LASER PRINTER COPIER	1	OAKDALE
6465	GATEWAY KEYBOARD	1	OAKDALE
6465	LINKSYS UNIVERSAL WIRELESS	1	OAKDALE
6465	2 PANASONIC PHONES	1	OAKDALE
6465	DA LITE SCREEN	3	OAKDALE
6465	POLAROID ONE STEP CLOSE-UP	1	OAKDALE
6465	KODAK BREEZE CAMERA	1	OAKDALE
6466	4 GATEWAY E4000 COMPUTERS	2	DISTRICT OFC
6466	COMPAQ EVO COMPUTER	2	DISTRICT OFC
6466	4 CISCO ROUTERS	2	DISTRICT OFC
6467	6 GATEWAY E-SERIES COMPUTERS	3	HOOKE OAK
6467	36 CFC COMPUTERS	3	HOOKE OAK
6467	3 HP INKJET PRINTERS	3	HOOKE OAK
6467	HP LASERJET PRINTER	3	HOOKE OAK
6467	15" MONITOR	3	HOOKE OAK

Condition:

1. Useable but no longer needed
2. Needs Minor Repair
3. Unrepairable

Useable Surplus Property 7/21/10

BO#	Description	Cond.	Transfer /Sold	Rec'd From	Value	Universal Waste
6433	2 TALL UPRIGHT CABINETS WITH DOORS	2	WHSE	CHAPMAN	20	N
6435	TELEVISION	1	WHSE	PVHS	25	Y
6435	TV STAND	1	WHSE	PVHS	5	N
6435	TELEVISION	1	WHSE	PVHS	25	Y
6442	NUSSEX DOUGH ROUNDER	1	WHSE	M & O	20	Y
6442	GROEN PRODUCTION MIXER	1	WHSE	M & O	50	Y
6442	2 GRASS CATCHER ATTACHMENTS	1	WHSE	M & O	10	N
6442	TORO PUSH MOWER	1	WHSE	M & O	20	Y
6442	TORO SEAT FOR MOWER	1	WHSE	M & O	5	N
6442	2 EDGERS	1	WHSE	M & O	20	Y
6442	YAZOO MASTER MOWER	1	WHSE	M & O	20	Y
6442	JOHN DEERE PUSH MOWER	1	WHSE	M & O	20	Y
6442	SNAPPER PUSH MOWER	1	WHSE	M & O	20	Y
6442	BILLY GOAT VAC	1	WHSE	M & O	20	Y
6442	ARPS 3 PT. BACKHOE	1	WHSE	M & O	50	Y
6442	5 ALUMINUM LADDERS	1	WHSE	M & O	20	N
6442	PARKER LAWN VAC	1	WHSE	M & O	20	Y
6442	2 HOBART MIXERS	2	WHSE	M & O	20	Y
6442	2 BEVERAGE AIR MILKBOXES	2	WHSE	M & O	20	Y
6442	3 METRO WARMERS	2	WHSE	M & O	20	Y
6442	JOHN DEERE FRONT MOWER	2	WHSE	M & O	100	Y
6442	JOHN DEERE MOWER	2	WHSE	M & O	100	Y
6442	HOWARD PRICE MOWER	2	WHSE	M & O	20	Y
6445	COMPUTER TABLE	1	WHSE	PVHS	10	N
6445	BLUE COMPUTER TABLE	1	WHSE	PVHS	10	N
6445	4 ROLLING CHAIRS	2	WHSE	PVHS	5	N
6445	TV STAND	1	WHSE	PVHS	5	N
6449	GE REFRIGERATOR	1	WHSE	CHICO JR	N/A	Y
6449	8 FOUR-DRAWER FILE CABINETS	1	WHSE	CHICO JR	N/A	N
6450	MILK DISPENSING MACHINE	2	WHSE	CHICO JR	50	Y
6450	SECURITY CAGE FOR MILK MACHINE	1	WHSE	CHICO JR	20	N
6452	OFFICE DESK W/ LEFT RETURN	1	WHSE	DIST OFC	20	N
6452	LG WOOD COMPUTER TABLE	1	WHSE	DIST OFC	10	N
6452	SM END TABLE W/SHELF	1	WHSE	DIST OFC	5	N
6452	OPEN TOP FILE CABINET	1	WHSE	DIST OFC	10	N
6452	OFFICE DESK W/ LEFT RETURN	1	WHSE	DIST OFC	20	N
6452	3 METAL CREDENZAS	1	WHSE	DIST OFC	5	N
6452	LT WOOD COMPUTER TABLE	1	WHSE	DIST OFC	10	N
6452	WOOD BOOKSHELF W/CUPBOARD	1	WHSE	DIST OFC	20	N
6452	OFFICE DESK W/ LEFT RETURN	1	WHSE	DIST OFC	20	N
6452	OFFICE DESK W/RIGHT RETURN	1	WHSE	DIST OFC	20	N
6452	LG. COMPUTER TABLE	1	WHSE	DIST OFC	20	N
6452	WOOD DESK W/ COMPUTER DRAWER	1	WHSE	DIST OFC	20	N
6452	WOOD DESK W/ RIGHT RETURN	1	WHSE	DIST OFC	20	N

Condition:

1. Useable but no longer needed
2. Needs Minor Repair
3. Unrepairable

Useable Surplus Property 7/21/10

BO#	Description	Cond.	Transfer /Sold	Rec'd From	Value	Universal Waste
6452	1/2 WALL PARTITION (4 PANELS)	1	WHSE	DIST OFC	10	N
6453	LG WOOD DESK W/ RIGHT RETURN	1	WHSE	DIST OFC	20	N
6453	WOOD COMPUTER TABLE	1	WHSE	DIST OFC	10	N
6453	SM WOOD TYPEWRITER TABLE	1	WHSE	DIST OFC	5	N
6453	2 METAL DESKS W/ LEFT RETURN	1	WHSE	DIST OFC	20	N
6453	WOOD DESK W/ LEFT RETURN	1	WHSE	DIST OFC	20	N
6453	COMPUTER TABLE	1	WHSE	DIST OFC	10	N
6461	2 RADIOS W/CHARGERS	1	WHSE	LOMA VISTA	10	Y

Condition:

1. Useable but no longer needed
2. Needs Minor Repair
3. Unrepairable

Unrepairable Surplus Property 7/21/10

BO#	Description	Cond.	Transfer /Sold	Rec'd From	Value	Universal Waste
6439	QUASAR FAX MACHINE	3	WHSE	HOOKE OAK	N/A	Y
6439	PANASONIC FAX MACHINE	3	WHSE	HOOKE OAK	N/A	Y
6439	SWINTEC TYPEWRITER	3	WHSE	HOOKE OAK	N/A	Y
6439	BROTHER TYPEWRITER	3	WHSE	HOOKE OAK	N/A	Y
6439	MOTOROLA RADIO	3	WHSE	HOOKE OAK	N/A	Y
6439	PANASONIC VHS	3	WHSE	HOOKE OAK	N/A	Y
6439	9 CALIFONE HEADPHONES	3	WHSE	HOOKE OAK	N/A	Y
6441	PANASONIC TV	3	WHSE	CHS	N/A	Y
6442	KELVINATOR FREEZER	3	WHSE	M & O	N/A	Y
6442	JACOBSEN MOWER	3	WHSE	M & O	N/A	Y
6442	LARKIN COIL CONDENSER	3	WHSE	M & O	N/A	Y
6442	DODGE RAMVAN 3500 #51	3	WHSE	M & O	N/A	Y
6442	INTERNATIONAL TRUCK CARGOSTAR 185	3	WHSE	M & O	N/A	Y
6442	BLUEBIRD BUS #6	3	WHSE	M & O	N/A	Y
6442	INTERNATIONAL BUS #2	3	WHSE	M & O	N/A	Y
6442	DODGE 150 ROYAL SE RAMCHARGER	3	WHSE	M & O	N/A	Y
6442	CHEVY BUS #35	3	WHSE	M & O	N/A	Y
6442	DODGE RAMVAN 250 CUSTOM #19	3	WHSE	M & O	N/A	Y
6445	DESK (WORK STATION)	3	WHSE	PVHS	N/A	N
6469	3 DOOR FREEZER, INOPERABLE	3	WHSE	MCMANUS	N/A	Y
6470	APOLLO PORTABLE PA SYSTEM	3	WHSE	CHS	N/A	Y
6471	LOT-1900 FOOD TRAYS	1	WHSE	NUTRITION SVCS	100	N
6472	JAC BLOOD PRESSURE CUFF	3	WHSE	STDT. SUPT. SVCS	N/A	Y
6473	FILAC DIGITAL THERMOMETER	3	WHSE	STDT. SUPT. SVCS	N/A	Y
6474	TRANSLUCENT EYE CABINET	3	WHSE	STDT. SUPT. SVCS	N/A	N
6475	MAICO AUDIOMETER	3	WHSE	STDT. SUPT. SVCS	N/A	Y
6477	CALCULATOR	3	WHSE	DISTRICT OFC	N/A	Y

Condition:

1. Useable but no longer needed
2. Needs Minor Repair
3. Unrepairable

PROPOSED AGENDA
ITEM:

Warrant Authorization

Prepared by: Scott Jones, Director-Fiscal Services

☒ Consent

Board Date August 4, 2010

☐ Information Only

☐ Discussion/Action

Background Information

Warrants in the amount of \$2,892,601.07 for the period of Jun 9 through June 30, 2010 have been reviewed and are ready for Board approval.

Educational Implications

Services and supplies are acquired by the district in support of the district's goals.

Fiscal Implications

The issuing of warrants affects all accounts and funds in the district and is supported by the district's approved budget.

CHICO UNIFIED SCHOOL DISTRICT
1163 EAST SEVENTH STREET
CHICO, CA 95928
530-891-3000

4.3.4.
Page 2 of 2

July 21, 2010
Accounts Payable Warrants

FUND #:	FUND DESCRIPTION:	WARRANT #S:	AMOUNT
01	General Fund	369112-369418	\$552,795.28
01	General Fund	369499-369712	\$984,649.28
13	Nutrition Services	369090-369111	\$51,704.64
13	Nutrition Services	369419-369421	\$55.35
13	Nutrition Services	369478-369498	\$35,372.59
13	Nutrition Services	369713-369716	\$591.27
14	Deferred Maintenance	369422	\$12,905.70
14	Deferred Maintenance	369717	\$9,465.97
24	Bldg Fund Measure A	369423	\$4,200.00
24	Bldg Fund Measure A	369718	\$10,429.50
27	1998 SRB (2008 Sale P&I)	369424-369428	\$3,138.08
27	1998 SRB (2008 Sale P&I)	369719-369729	\$1,195,796.25
35	County School Facilities Fund	369429-369432	\$4,306.69
35	County School Facilities Fund	369730	\$3,825.96
42	Special Reserve RDA City Pass Througl	369433	\$23,057.01
42	Special Reserve RDA City Pass Througl	369731	\$307.50
TOTAL WARRANTS TO BE APPROVED:			\$2,892,601.07

CC Jan Combes, Assistant Superintendent, Business Services

CC Scott Jones, Director of Fiscal Services

CHICO UNIFIED SCHOOL DISTRICT
1163 EAST SEVENTH STREET
CHICO, CALIFORNIA 95928

August 4, 2010

MEMORANDUM TO: Board of Education
FROM: Kelly Staley, Superintendent
SUBJECT: Certificated Human Resources Actions

Name/Employee #	Assignment	Effective	Comment
<u>2010/11 Administrative Appointment(s) According to Board Policy</u>			
Holen, Deanna	Assistant Principal, PVHS	July 1, 2010	1.0 FTE Administrative Appointment
<u>2010/11 Probationary Appointment(s) According to Board Policy</u>			
Alloway, Jody	Speech	August 9, 2010	1.0 FTE Probationary Appointment
Chamberlin, Amy	Special Education SDC-SH Elementary	August 9, 2010	1.0 FTE Probationary Appointment
Filpula, Todd	Secondary	August 9, 2010	1.0 FTE Probationary Appointment
Kamrar, Susan	Secondary	August 9, 2010	0.6 FTE Probationary Appointment
McCandless, Caitlin	Special Education- SDC-SH Secondary	August 9, 2010	1.0 FTE Probationary Appointment
Neves-Dean, Michelle	School Nurse	August 9, 2010	0.2 FTE Probationary Appointment (in addition to current 0.8 FTE assignment)
<u>2010/11 Reappointments from Lay-off</u>			
Adamian, Annie	Secondary	August 9, 2010	0.8 FTE Reappointment
Allen, Chad	Secondary	August 9, 2010	1.0 FTE Reappointment
Allen, Linda	Secondary	August 9, 2010	1.0 FTE Reappointment
Allspaugh, Tamara	Secondary	August 9, 2010	0.2 FTE Reappointment
Armstrong, D. Brad	Secondary	August 9, 2010	1.0 FTE Reappointment
Armstrong, Karen	Special Education	August 9, 2010	1.0 FTE Reappointment
Baxter, Pennie	Secondary	August 9, 2010	0.6 FTE Reappointment
Bettencourt, Joanne	Elementary	August 9, 2010	1.0 FTE Reappointment
Brooks, Michael	Secondary	August 9, 2010	1.0 FTE Reappointment
Bustamante, Rudy	Secondary	August 9, 2010	0.4 FTE Reappointment
Collins, Don	Elementary-Immersion	August 9, 2010	1.0 FTE Reappointment
Cook, Lori	Secondary	August 9, 2010	1.0 FTE Reappointment
De la Torre-Stuart, Idalia	Elementary-Immersion	August 9, 2010	1.0 FTE Reappointment

Ellis, Amanda	Counseling	August 9, 2010	1.0 FTE Reappointment
Flory, Jennifer	Secondary	August 9, 2010	1.0 FTE Reappointment
Frisbee, Ken	Secondary	August 9, 2010	1.0 FTE Reappointment
Gimbal, Kim	Secondary	August 9, 2010	0.8 FTE Reappointment
Girt, Kerrie	Secondary	August 9, 2010	1.0 FTE Reappointment
Gulbrandsen, Erin	Secondary	August 9, 2010	1.0 FTE Reappointment
Gunderson, Scott	Secondary	August 9, 2010	1.0 FTE Reappointment
Hammond, Paula	Secondary	August 9, 2010	1.0 FTE Reappointment
Happ, Jaime	Special Education	August 9, 2010	0.5 FTE Reappointment
Hislop, April	Secondary	August 9, 2010	1.0 FTE Reappointment
Horne, Brian	Secondary	August 9, 2010	1.0 FTE Reappointment
Isern, Jessica	Counseling	August 9, 2010	0.6 FTE Reappointment
Johnson, Margaret	Counseling	August 9, 2010	0.1 FTE Reappointment
Joiner, Gerald	Secondary	August 9, 2010	0.2 FTE Reappointment
Keene, Kristine	Elementary	August 9, 2010	1.0 FTE Reappointment
Klein, John	Secondary	August 9, 2010	1.0 FTE Reappointment
LaFollette, Corrine	Secondary	August 9, 2010	0.8 FTE Reappointment
Lourenco, Vicki	Secondary	August 9, 2010	0.4 FTE Reappointment
McLean, M. Shannon	Secondary	August 9, 2010	0.8 FTE Reappointment
Minsart, Daniel	Secondary	August 9, 2010	0.2 FTE Reappointment
Mota, Adan	Elementary-Immersion	August 9, 2010	1.0 FTE Reappointment
O'Laughlin, Zane	Secondary	August 9, 2010	1.0 FTE Reappointment
Peacock, Michaelle	Psychologist	July 1, 2010	1.0 FTE Reappointment
Peck, Michael	Secondary	August 9, 2010	1.0 FTE Reappointment
Riley, Michael	Secondary	August 9, 2010	1.0 FTE Reappointment
Ritcher, Nancy	Secondary	August 9, 2010	0.6 FTE Reappointment
Rollins, Keith	Special Education	August 9, 2010	1.0 FTE Reappointment
Rollins, Rahlina	Secondary	August 9, 2010	1.0 FTE Reappointment
Salas, Jennifer	Secondary	August 9, 2010	1.0 FTE Reappointment
Simmons, Rochelle	Secondary	August 9, 2010	1.0 FTE Reappointment
Smith, Julia C.	Special Education	August 9, 2010	1.0 FTE Reappointment
Thayer, Kathyleen	Secondary	August 9, 2010	0.8 FTE Reappointment
VanDover-Bruch, Mary	Secondary	August 9, 2010	0.8 FTE Reappointment
Wahl, Andrew	Secondary	August 9, 2010	1.0 FTE Reappointment
Webb, Danny	Secondary	August 9, 2010	1.0 FTE Reappointment
Zweigle, Sheena	Secondary	August 9, 2010	0.6 FTE Reappointment

2010/11 Temporary Appointment(s) According to Board Policy

Abbey, Donna	Secondary	1 st Semester 2010/11	0.8 FTE Temporary Appointment
Apel, Debra	Elementary	1 st Semester 2010/11	1.0 FTE Temporary Appointment
Ball, Cynthia	Elementary	1 st Semester 2010/11	0.25 FTE Temporary Appointment
Barnes, Laurie	Elementary	1 st Semester 2010/11	1.0 FTE Temporary Appointment
Becker, Jason	Secondary	1 st Semester 2010/11	0.4 FTE Temporary Appointment
Bishop, Greg	Elementary	1 st Semester 2010/11	1.0 FTE Temporary Appointment
Bransky, Ray	Elementary	1 st Semester 2010/11	1.0 FTE Temporary Appointment
Burton, Beth	Secondary	1 st Semester 2010/11	0.8 FTE Temporary Appointment
Callahan, Meghan	Elementary	1 st Semester 2010/11	0.2 FTE Temporary Appointment
Callas, Christine	Secondary	1 st Semester 2010/11	0.6 FTE Temporary Appointment
Cawthon, Brandi	Elementary	1 st Semester 2010/11	0.7 FTE Temporary Appointment
Christensen, Joyce	Elementary	1 st Semester 2010/11	1.0 FTE Temporary Appointment
Connolly, Cheryl	Elementary	1 st Semester 2010/11	0.4 FTE Temporary Appointment
Coppage, Denise	Secondary	1 st Semester 2010/11	0.8 FTE Temporary Appointment
Curiel, Daisy	Elementary	1 st Semester 2010/11	1.0 FTE Temporary Appointment
DeLuna, Amy	Secondary	1 st Semester 2010/11	0.6 FTE Temporary Appointment
Dunsmoor, Jeanine	Secondary	1 st Semester 2010/11	0.6 FTE Temporary Appointment
Ellis, Tisha	Elementary	1 st Semester 2010/11	1.0 FTE Temporary Appointment
Ford, Greg	Secondary	1 st Semester 2010/11	0.6 FTE Temporary Appointment
Gilliam, Amanda	Special Education	1 st Semester 2010/11	1.0 FTE Temporary Appointment
Graber, Julie	School Nurse	1 st Semester 2010/11	0.5 FTE Temporary Appointment
Hamilton, Ellen	Secondary	1 st Semester 2010/11	0.6 FTE Temporary Appointment
Hankins, Elizabeth	Secondary	1 st Semester 2010/11	0.6 FTE Temporary Appointment
Hansen, Annalisa	Secondary	1 st Semester 2010/11	0.6 FTE Temporary Appointment
Henderson, Donna	Elementary	1 st Semester 2010/11	1.0 FTE Temporary Appointment
Isern, Jessica	Counseling	1 st Semester 2010/11	0.4 FTE Temporary Appointment (in addition to 0.6 FTE Permanent position)
Joiner, Gerald	Secondary	1 st Semester 2010/11	0.8 FTE Temporary Appointment (in addition to 0.2 FTE Permanent position)
Joiner, Matt	Secondary	1 st Semester 2010/11	1.0 FTE Temporary Appointment
Kamph, Jessica	Secondary	1 st Semester 2010/11	1.0 FTE Temporary Appointment
Kamrar, Susan	Secondary	1 st Semester 2010/11	0.4 FTE Temporary Appointment (in addition to 0.6 FTE Prob. 1 position)
Kidd, Debra	Secondary	1 st Semester 2010/11	1.0 FTE Temporary Appointment
Leen, Linda	Elementary	1 st Semester 2010/11	1.0 FTE Temporary Appointment
Lewis, Connie	Elementary	1 st Semester 2010/11	0.5 FTE Temporary Appointment (in addition to 0.5 FTE Permanent position)

Moretti, Susan	Secondary	1 st Semester 2010/11	0.6 FTE Temporary Appointment
Morgan, Patricia	Elementary	1 st Semester 2010/11	0.6 FTE Temporary Appointment
Palmer, Lisa	Elementary	1 st Semester 2010/11	0.4 FTE Temporary Appointment
Quinto, Terry	Psychologist	2010/11	0.6 FTE Temporary Appointment
Salado, Randi	Secondary	1 st Semester 2010/11	1.0 FTE Temporary Appointment
Schoenthaler, Mary	Elementary	1 st Semester 2010/11	1.0 FTE Temporary Appointment
Sunderland, Janice	Secondary	1 st Semester 2010/11	1.0 FTE Temporary Appointment
Telegan, Jessica	Elementary	1 st Semester 2010/11	0.7 FTE Temporary Appointment
Tuttle, Cathy	Elementary	1 st Semester 2010/11	1.0 FTE Temporary Appointment
VanDover-Bruch, Mary	Secondary	1 st Semester 2010/11	0.2 FTE Temporary Appointment
Voss, Kelli	Elementary	1 st Semester 2010/11	1.0 FTE Temporary Appointment
Williams, Korey	Secondary	1 st Semester 2010/11	1.0 FTE Temporary Appointment
Wilson, Kim	Elementary	1 st Semester 2010/11	1.0 FTE Temporary Appointment
Wolfsberger, Janelle	Secondary	1 st Semester 2010/11	1.0 FTE Temporary Appointment
Zweigle, Sheena	Secondary	1 st Semester 2010/11	0.4 FTE Temporary Appointment (in addition to 0.6 FTE Permanent position)

2010/11 Leave Request(s)

Becker, Jason	Secondary	1 st Semester 2010/11 (Aug 9 - Dec 17, 2010)	0.6 FTE Professional Leave
Genasci, Tiffany	Elementary	1 st Semester 2010/11 (Aug 9 - Dec 17, 2010)	1.0 FTE Personal Leave
Lourenco, Vickie	Secondary	2010/11 (Aug. 9, 2010-May 26, 2011)	0.8 FTE Child Care Leave
Oster, Penny	Elementary Fine Arts	2010/11 (Aug. 9, 2010-May 26, 2011)	0.1 FTE Personal Leave
Peacock, Michaelle	Psychologist	2010/11 (July 1, 2010-June 30, 2011)	0.6 FTE Child Care Leave
Spear, Laura	Elementary	2010/11 (Aug. 9, 2010-May 26, 2011)	0.4 FTE Personal Leave

Retirement(s)/Resignation(s)

Carlton, Gregory	Speech	July 19, 2010	Retirement
Metzger, Linda	Elementary	June 28, 2010	Retirement
Niles, Sara	Secondary	July 29, 2010	Retirement

CHICO UNIFIED SCHOOL DISTRICT
1163 EAST 7th STREET
CHICO, CA 95928-5999

DATE: August 4, 2010
MEMORANDUM TO: Board of Education
FROM: Kelly Staley, Superintendent
SUBJECT: Classified Human Resources Actions

Appointments – Summer School, Day-to-Day, Contingent Upon Enrollment

<u>Name</u>	<u>Classification/Location/Assigned Hours</u>	<u>Effective</u>	<u>Comments</u>
Budgett, Cheryl	School Bus Driver 1/Transportation/4.3	6/21/2010 - 7/2/2010	Amend Assigned Hours
Alstad, Mark	School Bus Driver 2/Transportation/5.7	6/21/2010 - 7/2/2010	Amend Assigned Hours
Cox, Susie	School Bus Driver 2/Transportation/6.0	6/21/2010 - 7/2/2010	Amend Assigned Hours
Gudgeon, Richard	School Bus Driver 2/Transportation/4.0	6/21/2010 - 7/2/2010	Amend Assigned Hours
Leckenby, Dian	School Bus Driver 2/Transportation/4.9	6/21/2010 - 7/2/2010	Amend Assigned Hours
Nemat-Nasser, Karen	School Bus Driver 2/Transportation/5.7	6/21/2010 - 7/2/2010	Amend Assigned Hours
Novara, Ron	School Bus Driver 2/Transportation/4.3	6/21/2010 - 7/2/2010	Amend Assigned Hours
Rosales, Lidia	School Bus Driver 2/Transportation/3.6	6/21/2010 - 7/2/2010	Amend Assigned Hours
South, Gary	School Bus Driver 2/Transportation/4.0	6/21/2010 - 7/2/2010	Amend Assigned Hours
Tritchler, Stacy	School Bus Driver 2/Transportation/4.6	6/21/2010 - 7/2/2010	Amend Assigned Hours

CHICO UNIFIED SCHOOL DISTRICT
1163 E. 7th STREET
CHICO, CA 95928-5999

4.4.2.
Page 2 of 4

DATE: August 4, 2010
MEMORANDUM TO: Board of Education
FROM: Kelly Staley, Superintendent
SUBJECT: Classified Human Resources Actions

ACTION NAME	CLASS/LOCATION/ASSIGNED HOURS	EFFECTIVE	COMMENTS/PRF #/ FUND/RESOURCE
APPOINTMENTS			
ALANIZ, MARIA	TARGETED CASE MANAGER-BIL/ROSEDALE/4.0	8/11/2010	VACANT POSITION/279/ CATEGORICAL/4124
CLARK, KARYL	INSTRUCTIONAL ASSISTANT/NEAL DOW/4.0	6/30/2010	IN LIEU OF LAYOFF/282/ CATEGORICAL/3010
COLLADO, JOSH	CAMPUS SUPERVISOR/CHS/2.0	8/11/2010	INCREASE IN HOURS/264/ GENERAL/0000
COPPAGE, DENISE	INSTRUCTIONAL ASSISTANT/MCMANUS/4.0	6/30/2010	IN LIEU OF LAYOFF/300/ CATEGORICAL/3010
FROST, CATHERINE	INSTRUCTIONAL ASSISTANT/PARKVIEW/3.0	8/3/2010	IN LIEU OF LAYOFF/ CATEGORICAL/6010
GUDMUNDSON, DEE	SR OFFICE ASSISTANT/PVHS/8.0	6/30/2010	IN LIEU OF LAYOFF/272/ GENERAL/0000
HANSEN, KIP	INTERIM DIRECTOR-MAINTENANCE & OPERATIONS/ M & O/8.0	7/19/2010	VACANT POSITION/ GENERAL/8150
HORNBACK, HUNTLEY	IA-SPECIAL EDUCATION	8/11/2010	INCREASE IN HOURS/340/ SPECIAL ED/6500
JENKINS, ELISE	INSTRUCTIONAL ASSISTANT/MCMANUS/3.0	8/11/2010	INCREASE IN HOURS/332/ CATEGORICAL/3010
JENKINS, ELISE	INSTRUCTIONAL ASSISTANT/MCMANUS/9	8/11/2010	VACANT POSITION/329/ CATEGORICAL/6010
JONES, BRETT	INSTRUCTIONAL ASSISTANT/ROSEDALE/1.5	8/3/2010	IN LIEU OF LAYOFF/ CATEGORICAL/6010
KOHLER, BARANDUIN	IPS-HEALTHCARE/EMMA WILSON/3.0	8/11/2010	VACANT POSITION/312/ SPECIAL ED/6501
KRAUSE, MICHELLE	PARENT CLASSROOM AIDE-RESTR/SIERRA VIEW/1.0	8/11/2010	VACANT POSITION/320/ CATEGORICAL/7090
MEYER, CATHERINE	IA-SPECIAL EDUCATION/INSPIRE/7.0	8/11/2010	INCREASE IN HOURS/341/ SPECIAL ED/6500
MORGAN, KILLIAN	IPS-CLASSROOM/CHAPMAN/6.0	8/11/2010	INCREASE IN HOURS/310/ SPECIAL ED/6501
NAVA, ANA	BICULTURAL LIAISON/ROSEDALE/5.8	8/11/2010	INCREASE IN HOURS/328/ CATEGORICAL/7090 & 7091
OLIO, PAULA	INSTRUCTIONAL ASSISTANT/NEAL DOW/4.0	6/30/2010	IN LIEU OF LAYOFF/280/ CATEGORICAL/3010
OLIO, PAULA	INSTRUCTIONAL ASSISTANT/NEAL DOW/2.0	6/30/2010	IN LIEU OF LAYOFF/ CATEGORICAL/3010
PARSONS, DIANA	INSTRUCTIONAL ASSISTANT/NEAL DOW/4.0	6/30/2010	IN LIEU OF LAYOFF/281/ CATEGORICAL/3010
RIPPON-WATSON, KERRY	IPS-CLASSROOM/LOMA VISTA/3.5	8/11/2010	VACANT POSITION/267/ SPECIAL ED/6501

Classified Human Resources Actions, con't

ROBINSON, MITCHELL	SR GROUNDS WORKER/M & O/8.0	7/2/2010	PROMOTION/292/ GENERAL/0000
SALADO, RANDALL	INTERIM MAINTENANCE & OPERATIONS MANAGER/M & O/8.0	7/19/2010	VACANT POSITION/ GENERAL/8150
SHIPPEN, MARY	IPS-CLASSROOM/MJHS/6.5	8/11/2010	INCREASE IN HOURS/313/ SPECIAL ED/6501
TINER, KAYCI	PARENT CLASSROOM AIDE-RESTR/SIERRA VIEW/.5	8/11/2010	VACANT POSITION/320/ CATEGORICAL/7090
VANG, SHOUA	TARGETED CASE MANAGER-BIL/CHAPMAN/4.0	8/11/2010	NEW POSITION/289/ CATEGORICAL/7400
WALTERS, GABRIELLE	INSTRUCTIONAL ASSISTANT/NEAL DOW/1.5	6/30/2010	IN LIEU OF LAYOFF/ CATEGORICAL/4124
WALTERS, GABRIELLE	INSTRUCTIONAL ASSISTANT/MCMANUS/3.5	6/30/2010	IN LIEU OF LAYOFF/ CATEGORICAL/3010
WALTERS, GABRIELLE	INSTRUCTIONAL ASSISTANT/PARKVIEW/3.0	6/30/2010	IN LIEU OF LAYOFF/ CATEGORICAL/6010
WHEELER, HELEN	OFFICE ASSISTANT/PVHS/4.0	7/28/2010	VACANT POSITION/298/ GENERAL/0000
YOUNT, JESSICA	IPS-CLASSROOM/LOMA VISTA/3.0	8/11/2010	VOLUNTARY REDUCTION IN HOURS/311/SPECIAL ED/6501

RE-EMPLOYMENT

HALL, KATHY	CAFETERIA SATELLITE MGR/BAKERY/4.0	8/10/2010	NEW POSITION/318/ NUTRITION/0000
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LAYOFF TO RE-EMPLOYMENT

BOWEN, CARA	INSTRUCTIONAL ASSISTANT/NEAL DOW/1.5	6/30/2010	LACK OF FUNDS
CLARK, KARYL	IA-ALTERNATIVE EDUCATION/AFC/4.0	6/30/2010	LACK OF FUNDS
FROST, CATHERINE	IA-COMPUTERS/NEAL DOW/3.0	6/30/2010	LACK OF FUNDS
GUDMUNDSON, DEE	SCHOOL OFFICE MANAGER/PARKVIEW/8.0	6/30/2010	LACK OF FUNDS
JESSEE, KATHRYN	INSTRUCTIONAL ASSISTANT/PARKVIEW/3.0	6/30/2010	LACK OF FUNDS
JONES, BRETT	INSTRUCTIONAL ASSISTANT/PARKVIEW/3.0	8/3/2010	LACK OF FUNDS
OLIO, PAULA	IA-ALTERNATIVE EDUCATION/OAKDALE/4.0	6/30/2010	LACK OF FUNDS
OLIO, PAULA	IA-ALTERNATIVE EDUCATION/OAKDALE/1.9	6/30/2010	LACK OF FUNDS
PARSONS, DIANA	IA-ALTERNATIVE EDUCATION/AFC/4.0	6/30/2010	LACK OF FUNDS
SNYDER, ROBIN	INSTRUCTIONAL ASSISTANT/ROSEDALE/1.5	8/3/2010	LACK OF FUNDS
WALTERS, GABRIELLE	IA-ALTERNATIVE EDUCATION/AFC/6.0	6/30/2010	LACK OF FUNDS
WALTERS, GABRIELLE	IA-ALTERNATIVE EDUCATION/AFC/2.0	6/30/2010	LACK OF FUNDS

LEAVE OF ABSENCE

COPPAGE, DENISE	LIBRARY MEDIA ASSISTANT/SHASTA/2.6	7/28/2010 - 1/28/2011	PER CBA 5.12
COPPAGE, DENISE	INSTRUCTIONAL ASSISTANT/MCMANUS/4.0	8/11/2010 - 1/28/2011	PER CBA 5.12
MONTAGUE, KRISTIN	SR OFFICE ASSISTANT/PVHS/8.0	6/8/2010 - 12/8/2010	PER CBA 5.2.9

RESIGNED THIS POSITION ONLY

BELCHER, BRENDA	LT CUSTODIAN/NEAL DOW/8.0	6/29/2010	END LIMITED TERM
COLLADO, JOSH	CAMPUS SUPERVISOR/CJHS/1.0	8/10/2010	VOLUNTARY RESIGNATION
COLLADO, JOSH	CAMPUS SUPERVISOR/CJHS/1.0	8/10/2010	INCREASE IN HOURS
HALL, KATHY	CAFETERIA ASSISTANT/MCMANUS/4.0	8/9/2010	RE-EMPLOYMENT
JENKINS, ELISE	INSTRUCTIONAL ASSISTANT/CITRUS/2.4	8/10/2010	INCREASE IN HOURS
MEYER, CATHERINE	IA-SPECIAL EDUCATION/CITRUS/6.0	8/10/2010	INCREASE IN HOURS
MEYER, CATHERINE	IA-SPECIAL EDUCATION/MCMANUS/1.0	8/10/2010	VOLUNTARY RESIGNATION

Classified Human Resources Actions, con't

MORGAN, KILLIAN	IPS-CLASSROOM/LOMA VISTA/3.0	8/10/2010	INCREASE IN HOURS
MORGAN, KILLIAN	IA-BILINGUAL/CJHS/2.0	8/10/2010	VOLUNTARY RESIGNATION
RIPPON-WATSON, KERRY	IA-SPECIAL EDUCATION/CITRUS/2.5	8/10/2010	INCREASE IN HOURS
ROBINSON, MITCHELL	IPS-HEALTHCARE/LOMA VISTA/6.0	7/1/2010	PROMOTION
SHIPPEN, MARY	IPS-CLASSROOM/SIERRA VIEW/6.0	8/10/2010	INCREASE IN HOURS
YOUNT, JESSICA	IPS-CLASSROOM/CJHS/3.5	8/10/2010	VOLUNTARY REDUCTION IN HOURS

RESIGNATION/TERMINATION

BUCK, HELENA	IPS-CLASSROOM/LOMA VISTA/6.0	7/2/2010	VOLUNTARY RESIGNATION
CASEY, LETITIA	SUMMER SCHOOL IPS-CLASSROOM/LOMA VISTA/6.0	6/7/2010 - 6/16/2010	AMEND END DATE/ ENROLLMENT
DAHROUJ, AFTONIA	SUMMER SCHOOL IPS-CLASSROOM/BJHS/5.0	6/7/2010 - 6/16/2010	AMEND END DATE/ ENROLLMENT
FINDLAY, JEANETTE	SUMMER SCHOOL IPS-CLASSROOM/LOMA VISTA/5.0	6/7/2010 - 6/16/2010	AMEND END DATE/ ENROLLMENT
JENKINS, RONALD	IPS-HEALTHCARE/PVHS/6.5	5/27/2010	VOLUNTARY RESIGNATION
LEARY, MARY	DIRECTOR-MAINTENANCE & OPERATIONS/M & O/8.0	7/16/2010	PERS RETIREMENT
MCNAIR, NICOLE	SUMMER SCHOOL CUSTODIAN/CHAPMAN/3.0	6/10/2010	LEAVE OF ABSENCE
MEYER, CATHERINE	SUMMER SCHOOL IPS-CLASSROOM/MARIGOLD/5.0	6/7/2010 - 6/16/2010	AMEND END DATE/ENROLLMENT
MEYER, CATHERINE	SUMMER SCHOOL IPS-CLASSROOM/MARIGOLD/5.0	6/7/2010 - 6/16/2010	AMEND END DATE/ ENROLLMENT
NHAN, JOHNNY	IPS-HEALTHCARE/PVHS/6.0	7/2/2010	VOLUNTARY RESIGNATION
PEACOCK, JENNIFER	IPS-CLASSROOM/CHAPMAN/3.5	7/8/2010	VOLUNTARY RESIGNATION
REISE, MARCY	SUMMER SCHOOL IPS-CLASSROOM/MARIGOLD/5.0	6/7/2010 - 6/16/2010	AMEND END DATE/ ENROLLMENT
ROBINSON, CAREY	SR CUSTODIAN/CHS/8.0	7/12/2010	PERS RETIREMENT
RUIZ, JULIE	SUMMER SCHOOL IPS-CLASSROOM/LOMA VISTA/5.0	6/7/2010 - 6/16/2010	AMEND END DATE/ ENROLLMENT
SAAKE, MICHELE	IA-SR ELEMENTARY GUIDANCE/CITRUS/1.0	8/15/2010	PERS RETIREMENT
SAAKE, MICHELE	IA-SR ELEMENTARY GUIDANCE/CITRUS/3.0	8/15/2010	PERS RETIREMENT
SCAMMON, MARGUERITE	SUMMER SCHOOL IPS-CLASSROOM/BJHS/5.0	6/7/2010 - 6/16/2010	AMEND END DATE/ ENROLLMENT
SUTTLES, ERIN	SUMMER SCHOOL IPS-CLASSROOM/BJHS/5.0	6/7/2010 - 6/16/2010	AMEND END DATE/ ENROLLMENT
WILLIAMSON, ANDREA	CAMPUS SUPERVISOR/CJHS/1.0	6/29/2010	VOLUNTARY RESIGNATION

PROPOSED AGENDA ITEM: Chico High School Parking Lot "A" Procedures/Permit Fee

Prepared by: Jan Combes, Assistant Superintendent, Business Services

☐ Consent

Board Date August 4, 2010

☐ Information/Discussion

☒ Discussion/Action

Background Information:

On March 24, 2010, the Board directed staff to end an agreement with California State University, Chico (CSUC) regarding the lease of a parking lot on the corner of Warner and West Sacramento Streets known as "Lot A".

Lot A was used by CSUC for freshman parking until the end of 2008-09. During 2009-10 Lot A was used for storage of construction materials, both for the work being done at Chico High School and by the contractor for construction being done on the CSUC campus, at a fee of \$1000 per month.

Subsequently Chico USD has developed a process for leasing spaces to individual users. These procedures and the proposed rate for annual and semester permit holders are attached.

Financial Implications

Estimated net income is expected to be \$142,500, assuming 285 spaces are rented at \$500 per space.

Annual expenses are estimated to be \$7,775 for signage, annual printing of parking permits, and a 3% indirect charged for business overhead, resulting in estimated net profit of \$134,725. Of this profit, 20% (\$26,945) will be transferred to Chico High for facility use, primarily to rent the stadium at CSU for athletic events and graduation.

It is recommended that the additional profit, estimated to be \$107,780 per year, would be retained in a designated account reserved for Chico High School facility related projects.

Annually the Board will be provided with the balance when approving the year end financial reports in September.



Chico Unified School District Parking Lot A Rules and Regulations

Proposed August 4, 2010

1.0 GENERAL OVERVIEW

Parking Lot A is located on the Chico High School campus at the corner of West Sacramento and Warner Streets.

There are about 300 permanent numbered parking spaces assigned to individuals on an annual or semester basis.

The lot is surrounded by a fence but will not be gated nor is it patrolled. Patrons are advised to park at their own risk.

2.0 PARKING FEES

Fees are payable in advance at the following location:

Chico Unified School District
Room 10, Business Services
1163 East Seventh Street
Chico, CA 95973

2010-11 Rates:	Annual Permit	\$500
	Semester Permit	\$300

Fees are non-refundable. Parking Permit is a plastic tag that hangs on the rearview mirror when the vehicle is parked in the lot. \$15 Fee to replace lost permit.

3.0 RULES AND REGULATIONS

- 3.1 Park in the assigned space.
- 3.2 Unauthorized vehicles are subject to being towed.
- 3.3 Lock your car and take your keys.
- 3.4 If your designated space is taken, contact Business Services at 530-891-3000 ext 130 to report the violation, indicating make, model and license number of other vehicle. You will be provided with an alternative temporary parking space.
- 3.5 Park at your own risk. This lot is not patrolled. If vandalism occurs contact the Chico Police Department at 530-897-4911.
- 3.6 "Tail gate" parties or socializing in or around your vehicle are not permitted.
- 3.7 Speed Limit in Lot A is 5 mph
- 3.8 Please dispose of trash in containers provided.

4.0 TERMS OF LEASE AGREEMENT

The applicant is considered lessee of the identified parking space for the term identified upon payment. The applicant shall indemnify and hold harmless the Chico Unified School District(lessor), its elected or appointed officials, employees, agents, and volunteers from and against any and all loss, cost, (including attorney's fees) damages, expenses, and liability (including statutory and liability under worker

compensation laws) in connection with claims for the damages as a result of injury or death of any employees, and all other persons, which arise from or in any manner grow out of an act or neglect on or resulting from the use of lessor's facilities and equipment by lessee, lessee's agents, employees, and invitees, or any other person during the rental agreement.

In the event any fault or neglect by Chico Unified School District or its failure to satisfy any obligations under the this Agreement, the liability of Chico Unified School District shall be exclusively limited to the refund of any amounts paid by the user organization or due under the agreement.

The Chico Unified School District is an equal opportunity employer and does not discriminate on the basis of race, national origin, religion, age, sexual preference, handicap, disability or other basis prohibited by applicable fair employment laws or regulations.

Chico Unified School District
1163 East Seventh Street, Chico, CA 95973



CUSD PARKING PERMIT FORM LOT A
Located: Corner of West Sacramento and Warner St

ASSIGNED TO SPACE # _____

NAME: _____
(LAST) (FIRST) (M.L.)

ADDRESS: _____

PRIMARY PHONE/CELL # : (____) _____ - _____

EMERGENCY CONTACT _____

PHONE NUMBER: (____) _____ - _____

MAKE _____ **MODEL** _____ **YR** _____

COLOR _____ **LICENSE #:** _____ **STATE:** _____

My signature below indicates that I have received a copy of the CUSD parking rules and regulations at the time of purchasing this permit for Parking Space # _____ and that I recognize that is my assigned space for the period of _____ to _____. I recognize that the parking lot is not patrolled and that I am parking at my own risk. I release Chico Unified School District of all liability pertaining to my vehicle.

Signature

Date

CASHIERING USE ONLY:

____ **ANNUAL** ____ **SEMESTER 1** ____ **SEMESTER 2**

Amount Received: _____ **Cash, Check, Money Order (circle one)**

Parking Lot A
Proposed Budget

Income:		
285 Spaces x \$500	\$	142,500
Expenses		
Supplies	\$	500 (annual printing of car tags)
Maintenance / Work Orders	\$	3,000 (i.e. set up costs: signage)
Indirect Costs	\$	4,275
Total Expenses	\$	<u>7,775</u>
Net Profit first calculation	\$	134,725
20% transfer to Chico High	\$	26,945 (for CSU Facility Use)
Net Profit second calculation	\$	107,780 (retain in designated account)



5.1.1.
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Family Owned Since 1924
1920 PARK AVE., CHICO
530-342-6101
FAX 342-8264

DATE: *July 21, 2010*
TO: *Jan / Melinda*

FROM: *Patty*
RE: *Parking sign proof*

Below you will find the proof for your order.
This is the actual artwork that will be used to produce your job.
Please carefully review all information for accuracy, spelling and punctuation.
Alert us of alterations that need to be made by indicating changes on the proof.
If all layouts are correct, sign sketch where indicated to proceed with job.
Production will begin once signed approval is received by Magoon Signs.
Thank you.

**CHICO UNIFIED SCHOOL DISTRICT
RESTRICTED PARKING**

**LOT "A"
FOR PERMIT HOLDERS ONLY**

To obtain a parking permit, please visit: Chico Unified School District
1163 E. Seventh Street
Business Office, Room 10
530-891-3000 ext 124
Monday - Friday 8:00 - 4:30

In the event of an Emergency, contact: Chico Police Department

REGULATIONS FOR LOT "A"

- PARK IN ASSIGNED SPACE
- LOCK YOUR CAR AND TAKE YOUR KEYS
- IF ASSIGNED SPACE IS TAKEN, CONTACT 891-3000 Ext 124 TO REPORT VIOLATION AND OBTAIN ALTERNATIVE TEMPORARY SPACE
- PARK AT YOUR OWN RISK - CUSD IS NOT RESPONSIBLE FOR DAMAGE OR THEFT TO VEHICLES OR VEHICLE CONTENTS
- TO REPORT VANDALISM CONTACT CHICO PD 897-4911
- SPEED LIMIT IN LOT "A" IS 5 MPH
- "TAIL GATE" PARTIES/SOCIALIZING IN OR AROUND VEHICLES IS PROHIBITED

**UNAUTHORIZED VEHICLES WILL
BE TOWED AWAY AT
VEHICLE OWNERS EXPENSE
POLICE 897-4911 C.V.C. 22658-A**

Quantity: 2

36"

30"

APPROVED: _____

DATE: _____

PROPOSED AGENDA ITEM: **Resolution #1119-10/Elimination of Classified Services**

Prepared by: Bob Feaster, Assistant Superintendent, Human Resources

- ☐ Consent
- ☐ Information Only
- ☒ Discussion/Action

Board Date: August 4, 2010

Background Information:

The District no longer needs or no longer has the funds to support the position noted in the resolution.

Educational Implications:

None.

Fiscal Implications:

The District will save the cost of these positions.

CHICO UNIFIED SCHOOL DISTRICT
1163 East Seventh Street
Chico, California 95928-5999
(530) 891-3000

**RESOLUTION 1119-10
RESOLUTION OF THE GOVERNING BOARD
OF THE CHICO UNIFIED SCHOOL DISTRICT**

**ELIMINATION OF CLASSIFIED SERVICES AND
ORDERING LAYOFFS IN THE CLASSIFIED SERVICE
FOR THE 2010-2011 SCHOOL YEAR**

WHEREAS Education Code section 45308 provides for the layoff and reemployment of classified employees due to a lack of work and/or lack of funds, and,

WHEREAS the Superintendent of the Chico Unified School District (District) has advised the District's Governing Board (Board) that there is a lack of work and/or funds to maintain the following position(s) and that the Board should consider the elimination of the following position(s):

Classification	Full-Time Equivalent	Site/Program
Health Asst	0.5000	Parkview/General

WHEREAS the District and the California School Employees Association, Chico Chapter 110 (CSEA) executed a Collective Bargaining Agreement (Agreement) effective July 1, 2007 through November 15, 2010. The CSEA's covered unit members, as defined in the Agreement, include those holding the positions described herein.

WHEREAS Article 1, Section 1.5.1 of the Agreement recognizes the authority of the District to make decisions to eliminate services and layoff therefrom.

WHEREAS Article 4 of the aforesaid Agreement covers layoff and reemployment and specifically provides that said Article includes all of the impact and effects of any layoff, demotion and/or reemployment for unit members and is thus a waiver to further bargain the effects of any specific decision to eliminate services and layoff therefrom, except as provided therein.

WHEREAS CSEA has been apprised of the contemplated elimination of services described herein in order to afford it the opportunity to exercise its rights under the Agreement.

NOW, therefore, be it resolved the Board has this date adopted the Superintendent's recommendations and ordered a reduction of classified services, and it appears to the Board that due to a lack of funds it is necessary to eliminate certain classified position(s) and to layoff affected employee(s) hereinabove set forth.

BE IT FURTHER RESOLVED that the Board authorizes the District Superintendent to give notice to the affected classified employee(s) of the layoff in accordance with

Education Code Sections 45117 and 45308 and pursuant to Article 4 of the current collective bargaining agreement and pursuant to Merit System rules, such notice to be given at least forty-five (45) working days prior to the effective date of each layoff as set forth above.

The Board authorizes and directs the Superintendent to carry forth all layoff proceedings resulting from the elimination of position(s) ordered herein above, including proceedings for layoff provided by the exercise of displacement rights and to service layoff notices to employees affected thereby. Where an employee displaces an employee holding a position in another class, the Superintendent is hereby authorized and directed to carry forth layoff proceedings resulting therefrom and to serve layoff notices to employees affected thereby. All such layoffs shall be as of the designated effective date, forty-five (45) working days from notices of layoff.

In the event that an employee affected by the layoff proceedings authorized by this resolution chooses to retire or resign from District service, or other appropriate resolution is made, the Superintendent is authorized to rescind the layoff.

PASSED AND ADOPTED at a meeting of the Governing Board of the Chico Unified School District of Butte County on Board Date.

AYES:

NOES:

ABSTENTIONS:

ABSENT:

DATED this 4th day of August, 2010.

Clerk of the Governing Board of the
Chico Unified School District

PROPOSED AGENDA ITEM: CUSD Governance Handbook: Protocol Addition

Prepared by: Board/Administration

☐ Consent

Board Date August 4, 2010

☐ Information Only

☒ Discussion/Action

Background Information

The CUSD Board has adopted a Governance Handbook to assist the board and the public to better understand the manner in which the Board attempts to govern the District. The CUSD Board continues to update and revise the Governance Handbook. The Board will tonight review and consider adoption of a protocol regarding information shared in Closed Sessions.

Education Implications

Up-to-date protocols provide clarity for the Board, staff and the community.

Fiscal Implications

None.

Issue: Disclosure of confidential information acquired in closed session by a board member.

Protocol:

- We understand items discussed in closed session are confidential in nature.
- Board members may not disclose confidential information acquired by being present in a closed session unless the Board authorizes disclosure of that confidential information.
- The Board President will announce at the beginning of open session the outcome of any decisions made by the Board in closed session.
- A willful violation of this protocol by a board member will cause the referral of that member to the Grand Jury.
- Exceptions would be:
 - Disclosure of facts to a district attorney or grand jury to establish the illegality of an action by the School Board
 - Disclosing information acquired in a closed session that is not confidential in nature.

54963. (a) A person may not disclose confidential information that has been acquired by being present in a closed session authorized by Section 54956.7, 54956.8, 54956.86, 54956.87, 54956.9, 54957, 54957.6, 54957.8, or 54957.10 to a person not entitled to receive it, unless the legislative body authorizes disclosure of that confidential information.

(b) For purposes of this section, "confidential information" means a communication made in a closed session that is specifically related to the basis for the legislative body of a local agency to meet lawfully in closed session under this chapter.

(c) Violation of this section may be addressed by the use of such remedies as are currently available by law, including, but not limited to:

(1) Injunctive relief to prevent the disclosure of confidential information prohibited by this section.

(2) Disciplinary action against an employee who has willfully disclosed confidential information in violation of this section.

(3) Referral of a member of a legislative body who has willfully disclosed confidential information in violation of this section to the grand jury.

(d) Disciplinary action pursuant to paragraph (2) of subdivision (c) shall require that the employee in question has either received training as to the requirements of this section or otherwise has been given notice of the requirements of this section.

(e) A local agency may not take any action authorized by subdivision (c) against a person, nor shall it be deemed a violation of this section, for doing any of the following:

(1) Making a confidential inquiry or complaint to a district attorney or grand jury concerning a perceived violation of law, including disclosing facts to a district attorney or grand jury that are necessary to establish the illegality of an action taken by a legislative body of a local agency or the potential illegality of an action that has been the subject of deliberation at a closed session if that action were to be taken by a legislative body of a local agency.

(2) Expressing an opinion concerning the propriety or legality of actions taken by a legislative body of a local agency in closed session, including disclosure of the nature and extent of the illegal or potentially illegal action.

(3) Disclosing information acquired by being present in a closed session under this chapter that is not confidential information.

(f) Nothing in this section shall be construed to prohibit disclosures under the whistleblower statutes contained in Section 1102.5 of the Labor Code or Article 4.5 (commencing with Section 53296) of Chapter 2 of this code.

PROPOSED AGENDA ITEM: CUSD Board Workshops for 2010

Prepared by: Kelly Staley, Superintendent

☐ Consent

Board Date August 4, 2010

☐ Information Only

☒ Discussion/Action

Background Information

The Board will review, and revise if deemed appropriate, the Board Workshop topics for the months of September, October and November.

In December 2009 the Board adopted a regular Board meeting schedule as well as a Board Workshop schedule. Topics were solicited and assigned to Board Workshop meeting dates. Staff requests that the Board review the remaining Board Workshop topics to affirm continued interest in the topics. Staff also welcomes the opportunity to work with Board Liaisons on the remaining topics and asks for Board volunteers to serve in that capacity for the remaining workshops.

Educational Implications

Informs Board and community of various programs within CUSD.

Fiscal Implications

Informs Board and community of income and expenses tied to various programs within CUSD.

2010 Board Agenda Items – August 4, 2010

5.3.2.
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WORKSHOPS

REGULAR

August 4, 2010 – District Office, LCR	August 18, 2010
<p><u>Closed Session:</u></p> <ul style="list-style-type: none"> Negotiations Update <p><u>Open Session:</u></p> <ul style="list-style-type: none"> Board Staff Development (Reed) Board Policy Updates (Staley) Community Input (Staley) 	<p><u>Closed Session:</u></p> <ul style="list-style-type: none"> Negotiations Update <p><u>Open Session:</u></p> <ul style="list-style-type: none"> Enrollment/ADA Report (Combes) Safe Schools Update (Vigallon) Summer Projects Update (Hansen/Weissenborn) Opening of School Report (Parsley/D. Scott)
September 1, 2010 – Loma Vista	September 15, 2010
<p><u>Closed Session:</u></p> <ul style="list-style-type: none"> Negotiations Update <p><u>Open Session:</u></p> <p>Special Education Workshop (D. Scott)</p> <p>Board Liaison: Liz Griffin</p> <ul style="list-style-type: none"> Public and Board Member Tours of facility prior to meeting 	<p><u>Closed Session:</u></p> <ul style="list-style-type: none"> Negotiations Update <p><u>Open Session:</u></p> <ul style="list-style-type: none"> Enrollment/ADA Report (Combes) Public Hearing & Resolution: Sufficiency of Instructional Materials (by 8th week from first day of school) (Parsley) Staffing Update and Adjustments (Feaster) STAR Reports (Morris) Student Housing Master Plan (as needed) (Hansen/Weissenborn) TRANS Resolution (Combes/Jones) Staff closes books; defines actuals; determines ending balance; and reports to the Board (Combes/Jones)
October 6, 2010 - CHS	October 20, 2010
<p><u>Closed Session:</u></p> <ul style="list-style-type: none"> Negotiations Update <p><u>Open Session:</u></p> <ul style="list-style-type: none"> Arts in CUSD (Parsley/Staley) 	<p><u>Closed Session:</u></p> <ul style="list-style-type: none"> Negotiations Update <p><u>Open Session:</u></p> <ul style="list-style-type: none"> Bond Funds Annual Report (Combes) Carl Perkins Voc. Ed. & Tech Grant (five year plan) (Brinson) Enrollment/ADA Report (Combes) GANN Limit (Combes) K-3 CSR Application (if necessary) (Combes) Obsolete Instructional Materials (Jones/Parsley) Red Ribbon Week (D. Scott) Unaudited Actuals/Budget Revisions and Actual Income and Expenses (Combes/Jones)

2010 Board Agenda Items – August 4, 2010

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WORKSHOPS

REGULAR

November 3, 2010 - FVHS	November 17, 2010
<p><u>Closed Session:</u></p> <ul style="list-style-type: none"> • Negotiations Update <p><u>Open Session:</u></p> <ul style="list-style-type: none"> • Career Tech Workshop (Public tours of CTE classes during the week) (Brinson) • School Site Reports – Schools of Choice (Parsley/Staley) 	<p><u>Closed Session:</u></p> <ul style="list-style-type: none"> • Negotiations Update <p><u>Open Session:</u></p> <ul style="list-style-type: none"> • API report (Morris) • CUSD Financing Corporation Board of Directors Annual Meeting*** (Combes) • District allocations for State and Federal funds (Brinson) • Enrollment/ADA Report (Combes) • Set Date of Organizational Meeting (Board)
December 1, 2010 – No December Workshop	December 15, 2010
<p>NO MEETING</p>	<p><u>Closed Session:</u></p> <ul style="list-style-type: none"> • Negotiations Update <p><u>Open Session:</u></p> <ul style="list-style-type: none"> • 1st Interim Budget Report (Combes) • Board Organizational Meeting (Board) – Seat New Board Members (every other year) • Categorical Program Budgets (Brinson) • District Library Plan (Parsley) • Enrollment/ADA Report (Combes) • Receive Audit (Jones) • Semester Staffing Adjustments (Feaster) • Superintendent Evaluation (Board) • Yearly Student Housing Plan (as needed) (Weissenborn/Hansen)

PROPOSED AGENDA ITEM: Board Policy Adoptions

Prepared by: Administration

☐ Consent

Board Date August 4, 2010

☐ Information Only

☒ Discussion/Action

Background Information

In order to govern effectively, Districts are required to have accurate and up-to-date Board Policies. By law, Districts are mandated to adopt many policies to ensure legal compliance. Working in conjunction with the California School Boards Association (CSBA) Policy Services, CUSD continues to update and revise Board Policies to ensure CUSD is legally compliant.

Education Implications

Up-to-date policies provide clarity to the expectations for students, parents, and staff.

Fiscal Implications

CUSD is required to have up-to-date and legally compliant policies. Failure to have such policies in place jeopardizes funding opportunities, especially in regards to Categorical dollars.